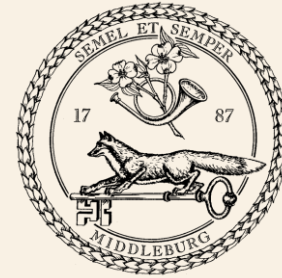


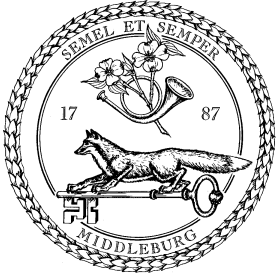


TOWN OF MIDDLEBURG



ADOPTED FISCAL YEAR 2022 BUDGET





TOWN OF MIDDLEBURG ADOPTED BUDGET

FY 2022



Town Council

Trowbridge M. Littleton, Mayor

Philip M. Miller, Vice Mayor

Chris W. Bernard

J. Kevin Daly

Morris "Bud" Jacobs

Darlene Kirk

Peter Leonard-Morgan

Cindy C. Pearson

Town Administration

Danny Davis, Town Manager

William M. Moore, Deputy Town Manager

A.J. Panebianco, Chief of Police

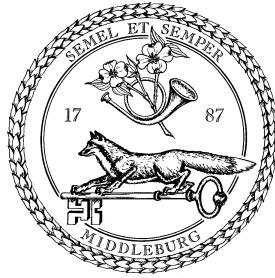
John O'Neill, Interim Treasurer

Rhonda S. North, MMC, Town Clerk

ADOPTED May 13, 2021

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July 1, 2021

Dear Citizens of Middleburg:

On behalf of the Middleburg Town Council, I am pleased to present the Town's Budget for Fiscal Year 2022 (FY22). This budget runs from July 1, 2021 to June 30, 2022. The Town Council began discussing this budget in February 2021, nearly one year after the beginning of the COVID-19 pandemic. At that time, vaccines were hard to come by, restrictions remained in place, and questions lingered about the future of public health. Nonetheless, we had seen a robust fall and summer of 2020, with strong economic activity despite business operating restrictions. Throughout the review of this budget, our confidence in the economic recovery post-COVID continued to grow, most notably due to the supply and roll-out of vaccines. As such, the FY22 budget keeps a conservative approach on revenue streams while anticipating most activities will resume to near pre-pandemic levels.

The Town quickly adapted during COVID-19, shifting resources and energy to community health, public safety, and business support. The Town provided over \$500,000 in support to the community through various relief programs, which were targeted to help those residents and businesses in need. The Town was able to maintain all basic and critical services while ensuring that the police department and utility operations ran at full capacity. The Town Office adjusted to the lockdown requirements, but kept working every day, meeting the needs of the community and helping the Council hold regular meetings so that key decisions could be made.

In FY21, the Town put a pause on most public activities and events. We were saddened not to join with our neighbors at National Night Out, Oktoberfest, Christmas in Middleburg, and even just casual block parties. Looking into the remainder of 2021 and into 2022, we are excited to see the return of most all these events, with safety continuing to be an overarching theme.

In the FY22 budget, the Town Council continues to invest in the services and employees that make our community great. We have fully funded operations in all departments, and we are making strategic investments in long-range planning. Specifically, the Town Council hopes to initiate, through the Planning Commission, a public process to gain a community vision for Federal Street. The Town Council has also put an emphasis on reviewing the Zoning Ordinance to accomplish the goals of the Comprehensive Plan adopted in October 2019.

As in the year before the pandemic, the Town will again invest significant funds to promote Middleburg as an ideal place to visit, dine, shop, and stay. These funds will include a focus on social media marketing, digital and print advertising, and investment in events. At the same time, the Town is investing in programs and resources that will support our small businesses, providing them with the tools, information, and connections to continue in success.

The Town Council spent extensive time and effort on the biggest project in our history: the new Town Hall. From initiating this effort four years ago to the current design effort, the Town has been very public about its need to provide better service to the community through a new building. The Town will integrate the police department, town administrative offices, public meeting spaces, and Council chambers into one

building, providing better customer service and accessibility for the public. As part of the project, there will also be two green spaces for use by the community, enhancing our commitment to open/park space and providing areas of relaxation for residents and visitors. Finally, the project includes approximately 45 parking spaces to serve those seeking services at the Town Hall, those enjoying the Village Green, and anyone who may need to find parking for general shopping and visiting purposes.

All of these components of the Town Hall project represent a significant, generational investment in the community. We see this being a place first and foremost for our citizens. To serve their needs more effectively and provide a focal point of gathering. It will also support small businesses, provide additional public meeting spaces for the community, and ensure we can adequately and safely serve customers for decades to come. Working with our design team, community input, Planning Commission, and HDRC, we believe that we have designed a building that will be a cornerstone for Middleburg. Regarding the cost, final estimates remain uncertain due to supply chain and COVID impacts. Nonetheless, the Town Council spent many hours over three specific meetings discussing the size and cost of the building, reducing the cost by approximately 10%. At this time, the all-in cost (including land acquisition, design costs, building costs, parking lot, and green space development) is expected not to exceed \$9.5 million. The Town Council approved bond financing in the amount of \$8 million, with the remainder being paid through unassigned fund balance, designated cash funds, and grants.

The Town Council made a commitment to the community that it would always seek to be fiscally responsible and to save for a rainy day. To this end, long before the pandemic, we analyzed the Town's financial situation and ability to endure an economic downturn. The Town continues to hold a fiscal reserve policy of 125% of annual expenditures in the bank (a fiscal reserve not to be touched except in dire situations). In addition, the Town has more than \$2.2 million ABOVE the fiscal reserve, which is both an extra buffer and also cash that can be used as needs arise. In short, even with the Town Hall project underway, the Town has more than sufficient funds to ensure ongoing operations, and we anticipate continuing to have positive year-end surpluses as the economy recovers.

Finally, I appreciate the public's trust in our Town government during the COVID-19 pandemic. We sought to provide the best information and best service possible during this remarkably trying time, and I believe that our community has become stronger through it. We mourn the loss of our dear friends and family during this time and pass our condolences. I am grateful to serve you as Mayor and look forward to continuing to ensure our Town serves its citizens well, supports our local businesses, and retains its small-town charm.

Sincerely,



Bridge Littleton
Mayor



MIDDLEBURG EST VIRGINIA 1787

Adopted March 11, 2021

VISION

Middleburg sustains its strong sense of place by witnessing a stewardship that honors the town's rich history while embracing purposeful change in order that Middleburg's heritage and cultural traditions will be enjoyed by future generations.

MISSION

It is the mission of the Middleburg Town Council to provide its citizens, businesses and visitors with superior public services in a fiscally prudent and socially responsible manner while sustaining Middleburg's historic character, natural beauty and small-town charm.

STRATEGIC PRIORITIES AND OBJECTIVES

PROTECT OUR QUALITY OF LIFE

- Work with Loudoun County and the State regarding Land Use and Transportation Matters
- Partner with other Towns and Community Groups to Strengthen our Voice
- Strengthen Local Awareness about Threats and Opportunities Related to our Quality of Life

PROMOTE COMMUNITY WELL-BEING

- Ensure Public Health & Safety
- Support Community Institutions
- Encourage Safe & Appealing Public Spaces
- Encourage Inclusive Engagement & Participation
- Promote Resident-Focused Events and Services

PROMOTE ECONOMIC WELL-BEING

- Improve Economic Development Activities
- Support New & Existing Businesses
- Promote Middleburg as a Top Visitor Destination
- Capitalize on Agrotourism

LEAD RESPONSIBLY

- Ensure Quality Town Facilities & Staff
- Communicate Effectively to Town Residents
- Promote Good Governance
- Develop Long-Term Strategies for Sound Infrastructure
- Operate with Sound Fiscal Plans & Policies that will Sustain us through Economic Cycles
- Pursue Opportunities for Innovative Redevelopment & Attainable Housing

MIDDLEBURG EST VIRGINIA 1787

ACTION PLAN AND INITIATIVES

Top 10 Goals for 2021

- Create Communications and Outreach to Residents about – and Facilitate Access to – Supplemental Services Related to COVID-19 to Sustain Quality of Life, Health, and Well-Being During the Pandemic
(Promote Community Well-Being); Councilmembers Pearson (lead) and Leonard-Morgan
- Implement Top 3 Strategies of Economic Development Strategy for COVID Recovery
(Promote Economic Well-Being); Councilmember Bernard (lead) and Vice-Mayor Miller
- Complete Site Acquisition and Development for New Town Office
(Lead Responsibly); Councilmembers Daly (lead) and Bernard
- Develop Plan of Financing and Communication Outreach around New Town Office Project
(Lead Responsibly); Councilmember Leonard-Morgan (lead) and Vice-Mayor Miller
- Adopt Sound Fiscal Policies
(Lead Responsibly); Mayor Littleton (lead) and Councilmember Kirk
- Adopt Zoning and Subdivision Ordinance Updates
(Lead Responsibly); Councilmember Jacobs
- Aggressively Attack Cluster Zoning Rewrite with the County
(Protect Quality of Life); Mayor Littleton
- Partner with the County to Ensure Compliance with the Loudoun County and Middleburg Comprehensive Plans Related to the Protective Green Belt around Middleburg
(Protect Quality of Life); Mayor Littleton (lead) and Councilmember Kirk
- Lay Groundwork for Federal Street Redevelopment Using Design Charette (On Hold)
(Lead Responsibly); Councilmember Jacobs
- Develop Workforce Supply Study/Plan (On Hold; Partnering with Loudoun County in Near Term)
(Promote Economic Well-Being); Mayor Littleton (lead) and Councilmember Pearson

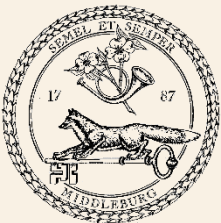
CORE VALUES

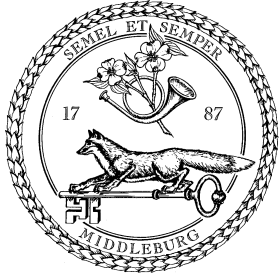
INTEGRITY – Doing the right thing

ACCOUNTABILITY – Owning our successes and failures

RESPECT - Treating everyone with dignity and consideration

TRANSPARENCY – Committing to clear and open communication





TOWN OF MIDDLEBURG ADOPTED BUDGET

FY 2022



BUDGET SUMMARY

TOWN OF MIDDLEBURG

FY 22 BUDGET SUMMARY

GENERAL FUND SUMMARY									
REVENUES					EXPENDITURES				
	FY 21 ADOPTED	15% DECREASE	25% DECREASE	FY 22 ADOPTED		FY21 ADOPTED	FY21 AMENDED	FY22 ADOPTED	AMOUNT CHANGED
PROPERTY TAX	\$ 555,636	\$ 555,636	\$ 530,500	\$ 539,818	ADMINISTRATION	\$ 992,765	\$ 1,091,144	\$ 1,040,828	(\$50,316)
LOCAL TAXES	\$ 3,049,500	\$ 2,727,850	\$ 2,469,250	\$ 2,768,900	BUILDINGS & GROUNDS	\$ 53,105	\$ 53,105	\$ 55,300	\$2,195
ZONING FEES	\$ 35,000	\$ 22,000	\$ 22,000	\$ 35,000	POLICE	\$ 794,652	\$ 800,608	\$ 823,457	\$22,849
FINES & FEES	\$ 33,700	\$ 28,700	\$ 28,700	\$ 32,200	MAINTENANCE	\$ 384,821	\$ 414,034	\$ 406,721	(\$7,314)
MISCELLANEOUS	\$ 109,000	\$ 60,000	\$ 45,000	\$ 64,000	PLANNING AND ZONING	\$ 268,600	\$ 272,734	\$ 276,642	\$3,908
INTERGOVERNMENTAL	\$ 31,500	\$ 106,324	\$ 106,324	\$ 40,000	ECON. DEVELOPMENT	\$ 599,218	\$ 684,218	\$ 531,736	(\$152,482)
PINK BOX SURPLUS +MISC.REV	\$ 4,703	\$ 4,703	\$ 4,703	\$ -	PINK BOX	\$ 4,703	\$ 4,703	\$ -	(\$4,703)
TRANSFER FROM RESERVES	\$ 350,000	\$ -	\$ -	\$ 350,000	DEBT SERVICE	\$ 450,000	\$ 450,000	\$ 200,000	(\$250,000)
					CAPITAL PROJECTS CASH	\$ 280,000	\$ 280,000	\$ 350,000	\$70,000
TOTAL	\$ 4,169,039	\$ 3,505,213	\$ 3,206,477	\$ 3,829,918		\$ 3,827,865	\$ 4,050,546	\$ 3,684,684	(\$365,862)
					CONTINGENCY (Unallocated)	\$ 341,174	\$ 118,493	\$ 145,234	
Revenue Reduction Total	\$ -	(\$663,826)	(\$962,562)		TOTAL	\$ 4,169,039	\$ 4,169,039	\$ 3,829,918	(\$365,862)
FY20 Actuals	\$ 3,478,432				FY20 Actuals	\$ 3,320,953			

CONTINUED

UTILITY FUND SUMMARY						
REVENUES				EXPENDITURES		
	FY 21 ADOPTED	FY 22 ADOPTED			FY 21 ADOPTED	FY 22 ADOPTED
Water User Fees	\$ 671,281	\$ 671,281		Contract Services	\$ 383,570	\$ 492,227
Sewer User Fees	\$ 665,328	\$ 665,328		Administration & Insur.	\$ 70,423	\$ 82,142
Water Tower Cellular Leases	\$ 158,509	\$ 168,450		Operations-Water	\$ 244,500	\$ 163,000
Miscellaneous	\$ 6,000	\$ 6,000		Operations-Sewer	\$ 239,000	\$ 184,300
Transfer from Reserves	\$ -	\$ -		Debt Service	\$ 371,214	\$ 365,108
Availability/Connection Fees	\$ -	\$ -		Capital Projects Cash	\$ 130,000	\$ 220,000
				Contingency	\$ 62,411	\$ 4,282
TOTAL UTILITY FUND REV.	\$ 1,501,118	\$ 1,511,059		TOTAL UTILITY FUND EXP.	\$ 1,501,118	\$ 1,511,059
TOTAL ALL FUNDS	\$ 5,670,157	\$ 5,340,977			\$ 5,670,157	\$ 5,340,977

**TOWN OF MIDDLEBURG
FY 22 DEBT SERVICE AND FUND BALANCES**

UTILITY FUND DEBT SERVICE

Fiscal Year	VRA Series 2010C*	Series 2020A/B**	Series 2020C***	Series 2020D	Total
TOTAL PRINCIPAL	\$2,135,000	Up to \$2,200,000	\$2,306,000	\$1,407,000	
2021	\$ 167,783	\$ 65,000	\$ 149,908	\$ 47,396	\$ 430,087
2022	\$ -	\$ 74,000	\$ 141,369	\$ 149,739	\$ 365,108
2023	\$ -	\$ 190,000	\$ 139,525	\$ 149,443	\$ 478,968
Thereafter*	\$ -	\$ 380,000	\$ 2,252,497	\$ 1,205,078	\$ 3,837,575
Total (incl. interest)	\$ 167,783	\$ 709,000	\$ 2,683,299	\$ 1,551,656	\$ 5,111,738

* Refunded into Series 2020D

** Line of Credit: Amount varies by amount used; interest only - will be refinanced or paid off

*** Refunded 2013/2014 Debt

FUND BALANCE - June 30, 2020

	GENERAL FUND	UTILITY FUND	HEALTH CENTER FUND
Assets			
Current & Other Assets	\$ 7,102,411	\$ 2,084,778	\$ 681,405
Net Capital Assets	\$ 2,175,659	\$ 13,543,638	\$ -
Total Assets	\$ 9,278,070	\$ 15,628,416	\$ 681,405
Liabilities			
Long-Term Liabilities	\$ 485,067	\$ 4,909,446	\$ -
Other Liabilities	\$ 204,600	\$ 438,310	\$ 12,750
Total Liabilities	\$ 689,667	\$ 5,347,756	\$ 12,750
Net Position			
Unrestricted Fund balance	\$ 6,659,554	\$ 1,738,508	\$ -
Restricted Fund balance	\$ 120,000	\$ -	\$ 668,655
Invested in Capital Assets - (net of related Debt)	\$ 2,044,056	\$ 8,542,152	\$ -
Total Net Position	\$ 8,823,610	\$ 10,280,660	\$ 668,655

Source: Town of Middleburg Comprehensive Annual Financial Report, FY Ended June 30, 2020.

*Note: Health Center Fund balance is restricted (fiduciary fund)

TOWN OF MIDDLEBURG FY 22 BUDGET SUMMARY

CALENDAR YEAR 2021 EQUALIZED TAX RATE CALCULATION

	2021	2020	
Total Taxable Assessed Value	\$ 338,770,060	\$ 353,090,600	**
New Residential Construction/Growth	\$ 285,220		
New Commercial Construction/Growth	\$ 264,200		
Total New Construction/Growth	\$ 549,420		
Total Adjusted Assessment	\$ 338,220,640		
Equalized Tax Rate=FY21 Real Estate Levies x 101%/2021 Real Estate Adjusted Value			
2020 Total Assessment** X \$0.153 tax rate=FY21 levies	\$ 540,229		
Multiplied by 101% =	\$ 545,631		
Divided by 2020 Assessed Value - New construct. =	0.1613	or 16.13 cents / \$100 assessed value equalized rate	

** Assessment total as of January 2021

TOWN OF MIDDLEBURG

FY 22 ASSESSMENTS

REAL PROPERTY TAX RATE SCENARIOS

<u>2021 ASSESSMENT</u>	<u>TAX RATE*</u>	<u>REVENUE</u>	<u>DIFFERENCE</u>	
\$ 338,770,060	\$ 0.153	\$ 518,318		Current tax rate
Equalized Tax Rate	\$ 0.1613	\$ 546,517	\$ 28,199	
Alternative Rate 1	\$ 0.155	\$ 525,094	\$ 6,775	
Alternative Rate 2	\$ 0.140	\$ 474,278	\$ (44,040)	Residential equalized rate

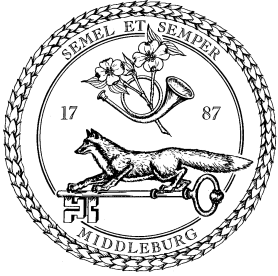
* 1 cent on the tax rate = \$33,877

<u>BREAK OUT</u>	<u>2020 ASSESSMENT</u>	<u>VALUE CHANGE**</u>	<u>2021 ASSESSMENT</u>	<u>% CHANGE</u>
Single Family Detached	97,832,970	2,112,050	105,870,090	8.22%
Town Houses	27,216,820	3,361,490	30,578,310	12.35%
Condo	10,668,950	1,691,870	12,360,820	15.86%
Other (incl vacant land)	10,511,320	316,230	10,827,550	3.01%
Single Family Suburban	1,400,930	96,870	1,497,800	6.91%
Multifamily	2,678,780	107,860	2,827,140	5.54%
Commercial/ Industrial	202,780,830	(27,972,480)	174,808,350	-13.79%
TOTAL TAXABLE	353,090,600	(20,286,110)	338,770,060	-4.06%

**(includes new construction)

The Total Assessment does not reflect the value of 78 tax exempt properties which for 2021 totals \$67,770,540. Approximately 14% of the real property parcels in Middleburg are tax exempt.

Potential revenues must be reduced by the annual elderly tax relief, which for CY20 totaled approximately \$9,600. An estimate of \$10,000 is used for FY22. \$5,000 is also deducted for potential tax appeals.



TOWN OF MIDDLEBURG ADOPTED BUDGET

FY 2022



GENERAL FUND BUDGET

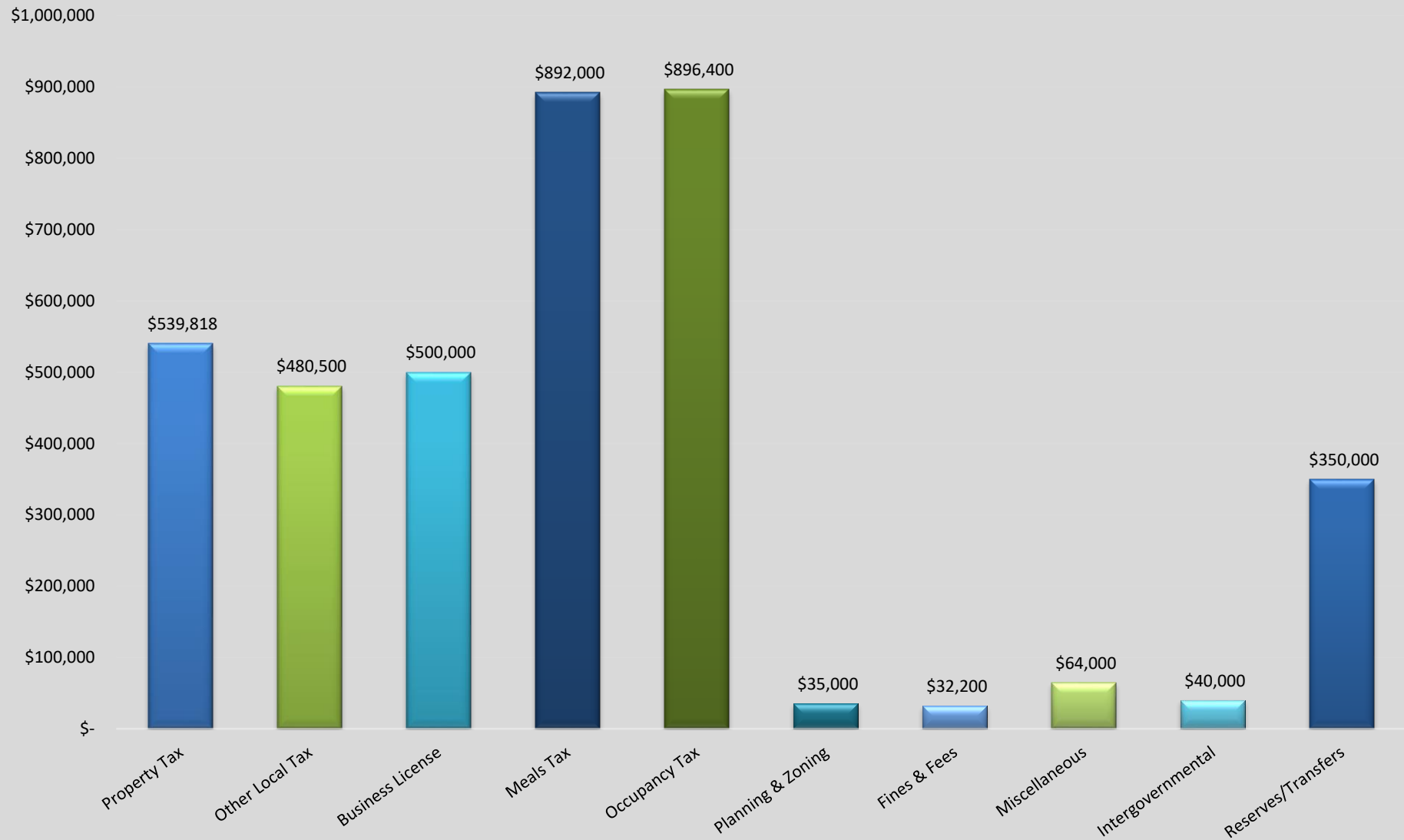
TOWN OF MIDDLEBURG

FY 22 BUDGET

REVENUES		Account #	FY 19 FINAL	FY 20 ADOPTED	FY 20 FINAL	FY 21 ADOPTED	FY21 YTD 1/31/21	FY22 ADOPTED	% Change from FY 21
<u>PROPERTY TAX</u>									
*Real Estate		10-3000-0100	\$ 759,779	\$ 508,692	\$ 532,356	\$ 519,136	\$ 262,373	\$ 503,318	-3.0%
*Personal Property		10-3000-0200	\$ 36,566	\$ 40,000	\$ 51,821	\$ 35,000	\$ 22,350	\$ 35,000	0.0%
Penalties and interest		10-3000-500, -600	\$ 2,704	\$ 1,500	\$ 3,847	\$ 1,500	\$ (164)	\$ 1,500	0.0%
Total			\$ 799,049	\$ 550,192	\$ 588,024	\$ 555,636	\$ 284,559	\$ 539,818	-2.8%
<u>LOCAL TAXES</u>									
Sales Tax		10-3100-0100	\$ 55,651	\$ 50,000	\$ 52,203	\$ 50,000	\$ 30,011	\$ 52,000	4.0%
Utilities Taxes		10-3020-misc	\$ 104,648	\$ 107,000	\$ 99,111	\$ 107,000	\$ 49,133	\$ 107,000	0.0%
Meals Tax		10-3030-0000	\$ 1,035,104	\$ 1,034,000	\$ 825,528	\$ 1,115,000	\$ 467,112	\$ 892,000	-20.0%
Business License		10-3050-0000	\$ 475,850	\$ 425,000	\$ 557,237	\$ 475,000	\$ 10,011	\$ 500,000	5.3%
Cigarette Tax		10-3060-0000	\$ 24,877	\$ 26,000	\$ 21,728	\$ 25,000	\$ 12,851	\$ 25,000	0.0%
Motor Vehicle License		10-3200-0100	\$ 11,716	\$ 12,000	\$ 16,825	\$ 11,500	\$ 2,065	\$ 11,500	0.0%
Bank Franchise Tax		10-3010-0000	\$ 267,929	\$ 175,000	\$ 282,820	\$ 270,000	\$ -	\$ 285,000	5.6%
Occupancy Tax		10-3040-0000	\$ 862,421	\$ 811,000	\$ 665,432	\$ 996,000	\$ 523,070	\$ 896,400	-10.0%
Total			\$ 2,838,196	\$ 2,640,000	\$ 2,520,884	\$ 3,049,500	\$ 1,094,252	\$ 2,768,900	-9.2%
<u>PLANNING & ZONING</u>									
Application, Proffer, Misc Fees		10-3220-misc	\$ 18,755	\$ 17,000	\$ 14,990	\$ 17,000	\$ 4,485	\$ 17,000	0.0%
Professional Review Fees		10-3220-0500	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000	0.0%
Right of Way Franchise Fee		10-3200-0800	\$ -	\$ -	\$ 14,854	\$ 13,000	\$ -	\$ 13,000	0.0%
			\$ 18,755	\$ 22,000	\$ 29,844	\$ 35,000	\$ 4,485	\$ 35,000	0.0%
<u>FINES AND FEES</u>									
Court & Parking Fines	misc		\$ 31,921	\$ 30,000	\$ 26,636	\$ 30,000	\$ 5,755	\$ 30,000	0.0%
Farmers Market Fees		10-3100-0502	\$ 4,535	\$ 1,200	\$ 14,565	\$ 1,200	\$ -	\$ 1,200	0.0%
Parking Space Rental/Permits		10-3200-0300,-0500	\$ 4,815	\$ 2,500	\$ 300	\$ 2,500	\$ 225	\$ 1,000	-60.0%
Total			\$ 41,271	\$ 33,700	\$ 41,501	\$ 33,700	\$ 5,980	\$ 32,200	-4.5%
<u>MISCELLANEOUS</u>									
Misc. Donations & Sponsorships		10-3070-misc	\$ 10,415		\$ 14,650	\$ 34,000	\$ -	\$ 34,000	0.0%
Pink Box Income & Surplus		10-3300-misc	\$ 291	\$ 11,550	\$ 118	\$ 4,703	\$ -	\$ -	-100.0%
Miscellaneous/Interest		10-3400-0300,-0400	\$ 92,292	\$ 75,000	\$ 111,311	\$ 75,000	\$ 27,097	\$ 30,000	-60.0%
Transfer from Reserves		10-3800-4060	\$ -	\$ 1,000,000	\$ -	\$ 350,000	\$ -	\$ 350,000	0.0%
Total			\$ 102,998	\$ 1,086,550	\$ 126,079	\$ 463,703	\$ 27,097	\$ 414,000	-10.7%
<u>INTERGOVERNMENTAL</u>									
Law Enforcement 599 & Grant		10-3100-0300,-0301	\$ 21,460	\$ 20,500	\$ 22,296	\$ 20,500	\$ 15,182	\$ 20,500	0.0%
State/Local Grants		10-3100-misc	\$ 1,589	\$ 1,000	\$ 79,804	\$ 1,000	\$ 76,824	\$ 4,500	350.0%
Fire Program		10-3100-0500	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ 15,000	50.0%
County Grants		10-3100-0503	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	
Total			\$ 33,049	\$ 31,500	\$ 172,100	\$ 31,500	\$ 92,006	\$ 40,000	27.0%
Total Revenues			\$ 3,833,318	\$ 4,363,942	\$ 3,478,432	\$ 4,169,039	\$ 1,508,379	\$ 3,829,918	-8.1%

*FY19 Real Property and FY20 Personal Property Tax Revenues include an extra half-year collection for conversion to County collections

TOWN OF MIDDLEBURG REVENUE BREAKDOWN FY 22



TOWN OF MIDDLEBURG

FY 22 OPERATING BUDGET

ADMINISTRATION

EXPENDITURES		FY19	FY20	FY 21	FY 21	FY 21	FY 21	FY22	AMOUNT
ADMIN. SALARY & BENEFITS	ACCOUNT #	ACTUAL	ACTUAL	ADOPTED	AMENDED	COVID PLAN	YTD 1/31/21	ADOPTED	CHANGED
ADMIN. STAFF SALARIES	10-5000-0100	\$ 317,109	\$ 250,218	\$ 302,646	\$ 305,163	\$ 305,163	\$ 191,233	\$ 311,266	\$6,103
OTHER WAGES/COMPENSATION	10-5000-0503	\$ 34,177	\$ 94,889	\$ 38,000	\$ 23,415	\$ 23,415	\$ 15,133	\$ 38,000	\$14,585
WORKER'S COMP	10-5000-2000	\$ 235	\$ 401	\$ 350	\$ 350	\$ 350	\$ 213	\$ 285	(\$65)
FICA - ADMINISTRATIVE	10-5000-2020	\$ 29,216	\$ 19,457	\$ 26,757	\$ 26,950	\$ 26,950	\$ 17,622	\$ 27,489	\$539
HEALTH - ADMINISTRATIVE	10-5000-2115	\$ 163,771	\$ 181,481	\$ 197,642	\$ 197,642	\$ 197,642	\$ 127,275	\$ 203,694	\$6,052
VRS/ICMARC - ADMINISTRATIVE	10-5000-2125	\$ 62,688	\$ 49,048	\$ 59,775	\$ 60,206	\$ 60,206	\$ 34,656	\$ 61,410	\$1,204
VEHICLE ALLOWANCE	10-5000-2230	\$ 1,800	\$ 27	\$ -	\$ -	\$ -	\$ -	\$ -	\$0
FITNESS & DEFERRED COMP MATCH	10-5000-2400	\$ 1,665	\$ 4,340	\$ 11,400	\$ 11,400	\$ 4,100	\$ 7,645	\$ 5,000	(\$6,400)
ADMIN. COMPENSATION		\$ 610,661	\$ 599,861	\$ 636,571	\$ 625,126	\$ 617,826	\$ 393,778	\$ 647,144	\$22,017
COUNCIL EXPENSES									
COUNCIL COMPENSATION	10-5000-1100	\$ 16,800	\$ 16,400	\$ 16,800	\$ 16,800	\$ 16,800	\$ 9,462	\$ 16,800	\$0
MAYOR COMPENSATION	10-5000-1000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 3,500	\$ 6,000	\$0
FICA-COUNCIL	10-5000-2100	\$ 1,308	\$ 1,714	\$ 1,744	\$ 1,744	\$ 1,744	\$ -	\$ 1,744	\$0
COUNCIL TRAINING/MISC. EXPENSES	10-5000-1010	\$ 10,776	\$ 16,036	\$ 20,000	\$ 20,000	\$ 8,000	\$ 3,440	\$ 20,000	\$0
CITIZEN ENGAGEMENT	10-5000-3050	\$ -	\$ -	\$ 6,500	\$ 6,500	\$ 4,000	\$ -	\$ 6,500	\$0
COUNCIL EXPENSES		\$ 34,884	\$ 40,150	\$ 51,044	\$ 51,044	\$ 36,544	\$ 16,402	\$ 51,044	\$0
ADMINISTRATIVE SERVICES									
ATTORNEY	10-5100-2100	\$ 57,826	\$ 47,785	\$ 61,800	\$ 61,800	\$ 61,800	\$ 22,741	\$ 63,600	\$1,800
ENGINEERING & ARCHITECTURAL	10-5100-2200	\$ 45,860	\$ 15,308	\$ 50,000	\$ 50,000	\$ 10,000	\$ -	\$ 30,000	(\$20,000)
ADVERTISING	10-5100-2300	\$ 5,932	\$ 3,038	\$ 5,000	\$ 5,000	\$ 5,000	\$ 1,348	\$ 5,000	\$0
ACCOUNTING & AUDIT	10-5100-2400	\$ 10,980	\$ 11,300	\$ 13,000	\$ 13,000	\$ 13,000	\$ 8,000	\$ 13,000	\$0
FINANCIAL ADVISOR SERVICES	10-5100-2500	??	\$ 64,250	\$ -	\$ -	\$ -	\$ -	\$ -	
LINE OF CREDIT FEES & INTEREST	10-5900-5000	\$ -	\$ -	\$ 100	\$ 100	\$ 100	\$ 3,190	\$ -	(\$100)
ELECTION	10-5100-2900	\$ -	\$ 3,155	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	\$ 3,500	\$1,500
PROFESSIONAL DEVELOPMENT	10-5100-3100	\$ 5,549	\$ 3,114	\$ 10,000	\$ 10,000	\$ 5,000	\$ 610	\$ 10,000	\$0
MEMBERSHIPS/PUBLICATIONS	10-5100-3200	\$ 3,952	\$ 2,617	\$ 4,000	\$ 4,000	\$ 4,000	\$ 2,531	\$ 4,000	\$0
MIDDLEBURG FIRE/RESCUE	10-5100-2600	\$ -	\$ -	\$ 10,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 15,000	(\$45,000)
CONTINGENCY	10-5100-3400	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 37	\$ 1,000	\$0
COUNTY COLLECTION	10-5100-8000	\$ 861	\$ 7,053	\$ 6,750	\$ 6,750	\$ 6,750	\$ 436	\$ 6,340	(\$410)
OTHER	10-5100-9900	\$ 13,319	\$ 4,417	\$ 2,500	\$ 2,500	\$ 2,500	\$ 553	\$ 2,500	\$0
ADMINISTRATIVE SERVICES		\$ 144,279	\$ 162,037	\$ 166,150	\$ 216,150	\$ 171,150	\$ 99,446	\$ 153,940	(\$62,210)

TOWN OF MIDDLEBURG

FY 22 OPERATING BUDGET

ADMINISTRATION, CONTINUED

<u>ADMINISTRATIVE EXPENSES</u>	<u>ACCOUNT #</u>	<u>FY19 ACTUAL</u>	<u>FY20 ACTUAL</u>	<u>FY 21 ADOPTED</u>	<u>FY 21 AMENDED</u>	<u>FY 21 COVID PLAN</u>	<u>FY 21 YTD 1/31/21</u>	<u>FY22 ADOPTED</u>	<u>AMOUNT CHANGED</u>
OFFICE SUPPLIES	10-5200-4100	\$ 4,114	\$ 12,658	\$ 6,000	\$ 6,000	\$ 6,000	\$ 3,447	\$ 6,000	\$0
COVID 19 EXPENSES	10-5200-4101		\$ 2,509	\$ -	\$ 9,824	\$ 9,824	\$ 16,930	\$ 5,000	(\$4,824)
COVID 19 SUPPORT/ ASSISTANCE	10-5200-4102		\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 10,812	\$ -	(\$50,000)
PRINTING	10-5200-4200	\$ 4,492	\$ 2,081	\$ 6,500	\$ 6,500	\$ 6,500	\$ 4,251	\$ 6,500	\$0
POSTAGE	10-5200-4300	\$ 4,030	\$ 1,762	\$ 5,000	\$ 5,000	\$ 5,000	\$ 922	\$ 5,000	\$0
EQUIPMENT/SOFTWARE PURCHASE	10-5200-4400	\$ 13,601	\$ 13,797	\$ 10,000	\$ 10,000	\$ 10,000	\$ 2,776	\$ 10,000	\$0
EQUIP. & SOFTWARE MAINT.	10-5200-4500	\$ 38,305	\$ 65,125	\$ 71,500	\$ 71,500	\$ 71,500	\$ 48,686	\$ 67,850	(\$3,650)
OFFICE EQUIP. RENTAL	10-5200-4600	\$ 4,189	\$ 4,297	\$ 4,000	\$ 4,000	\$ 4,000	\$ 1,461	\$ 4,000	\$0
OTHER	10-5200-9900	\$ 694	\$ 3,266	\$ 1,000	\$ 1,000	\$ 1,000	\$ 688	\$ 1,000	\$0
ADMINISTRATIVE EXPENSES		\$ 69,425	\$ 105,495	\$ 104,000	\$ 163,824	\$ 163,824	\$ 89,972	\$ 105,350	(\$58,474)
INSURANCE									
CRIME & FRAUD INSURANCE	10-5100-2410	\$ 249	\$ 1,009	\$ 1,000	\$ 1,000	\$ 1,000	\$ 339	\$ 1,350	\$350
LIABILITY INSURANCE	10-5100-2420	\$ 5,550	\$ 7,736	\$ 6,000	\$ 6,000	\$ 6,000	\$ 2,932	\$ 4,000	(\$2,000)
		\$ 5,799	\$ 8,745	\$ 7,000	\$ 7,000	\$ 7,000	\$ 3,271	\$ 5,350	(\$1,650)
CHARITABLE CONTRIBUTIONS	10-5200-4900	\$ 40,000	\$ 110,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$0
REPAYMENT OF HEALTH CENTER	NEW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	
TOWN COMMITTEE SUPPORT	10-5200-4700	\$ 1,870	\$ 4,279	\$ 8,000	\$ 8,000	\$ 4,000	\$ 1,534	\$ 8,000	\$0
		\$ 41,870	\$ 114,279	\$ 28,000	\$ 28,000	\$ 24,000	\$ 21,534	\$ 78,000	\$0
TOTAL ADMINISTRATION		\$ 906,918	\$ 1,030,567	\$ 992,765	\$ 1,091,144	\$ 1,020,344	\$ 624,403	\$ 1,040,828	(\$100,316)

<u>NON-DEPARTMENTAL EXPENDITURES</u>	<u>ACCOUNT #</u>	<u>FY19 ACTUAL</u>	<u>FY20 ACTUAL</u>	<u>FY 21 ADOPTED</u>	<u>FY 21 AMENDED</u>	<u>FY 21 COVID PLAN</u>	<u>FY 21 YTD 1/31/21</u>	<u>FY22 REQUESTED</u>	<u>AMOUNT CHANGED</u>
<u>DEBT SERVICE</u>									
GF DEBT SERVICE	10-5900-1015	\$ -	\$ -	\$ 450,000	\$ 450,000		\$ -	\$ 200,000	(\$250,000)
TRANSFER TO CIP	10-5900-1515	\$ -	\$ 397,988	\$ 280,000	\$ 280,000		\$ 58,093	\$ 350,000	\$70,000
TOTAL NON-DEPARTMENTAL		\$ -	\$ 397,988	\$ 730,000	\$ 730,000	\$ -	\$ 58,093	\$ 550,000	(\$180,000)

TOWN OF MIDDLEBURG

FY 22 OPERATING BUDGET

BUILDINGS & GROUNDS

EXPENDITURES										
BUILDING EXPENSE	ACCOUNT #	FY19 ACTUAL	FY20 ACTUAL	FY 21 ADOPTED	FY 21 AMENDED	FY 21 COVID PLAN	FY 21 YTD 1/31/21	FY22 ADOPTED	AMOUNT CHANGED	
SUPPLIES	10-5210-5100	\$ 1,152	\$ 1,631	\$ 1,300	\$ 1,300	\$ 1,300	\$ 1,073	\$ 1,300	\$0	
REPAIRS & MAINTENANCE	10-5210-5200	\$ 19,282	\$ 18,954	\$ 20,000	\$ 20,000	\$ 20,000	\$ 8,407	\$ 20,000	\$0	
GROUNDS/EQUIPMENT	10-5210-5300	\$ -	\$ 46	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ 10,000	\$0	
ELECTRICAL SERVICES	10-5210-5400	\$ 3,778	\$ 2,982	\$ 4,000	\$ 4,000	\$ 4,000	\$ 1,612	\$ 4,000	\$0	
HEATING FUEL	10-5210-5500	\$ 1,003	\$ 652	\$ 1,500	\$ 1,500	\$ 1,500	\$ 415	\$ 1,500	\$0	
TELEPHONE/INTERNET	10-5210-5600	\$ 4,719	\$ 4,134	\$ 5,500	\$ 5,500	\$ 5,500	\$ 2,158	\$ 5,500	\$0	
WATER/SEWER USE FEE	10-5210-6000	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$0	
PROPERTY INSURANCE	10-5210-4900	\$ 2,106	\$ 2,106	\$ 1,805	\$ 1,805	\$ 1,805	\$ 3,000	\$ 4,000	\$2,195	
EV CHARGING STATION	10-5210-4950	\$ -	\$ -	\$ 7,500	\$ 7,500	\$ -	\$ -	\$ 7,500	\$0	
OTHER	10-5210-9900	\$ 444	\$ 406	\$ 500	\$ 500	\$ 500	\$ 8	\$ 500	\$0	
SUBTOTAL BUILDING EXPENSE		\$ 32,484	\$ 30,911	\$ 53,105	\$ 53,105	\$ 45,605	\$ 16,673	\$ 55,300	\$2,195	
TOTAL BUILDING EXPENSE		\$ 32,484	\$ 30,911	\$ 53,105	\$ 53,105	\$ 45,605	\$ 16,673	\$ 55,300	\$2,195	

TOWN OF MIDDLEBURG

FY 22 OPERATING BUDGET

POLICE

EXPENDITURES

		FY19	FY20	FY 21	FY 21	FY 21	FY 21	FY22	AMOUNT
<u>SALARY & OVERTIME</u>	<u>ACCOUNT #</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>AMENDED</u>	<u>COVID PLAN</u>	<u>YTD 1/31/21</u>	<u>ADOPTED</u>	<u>CHANGED</u>
POLICE SALARIES	10-5300-0100	\$ 455,324	\$ 459,431	\$ 483,223	\$ 487,998	\$ 487,998	\$ 316,614	\$ 504,822	\$16,824
OVERTIME	10-5300-0500	\$ 12,074	\$ 29,182	\$ 23,310	\$ 23,310	\$ 23,310	\$ 14,317	\$ 25,130	\$1,820
OTHER WAGES	10-5300-0600	\$ 7,224	\$ 13,837	\$ 9,000	\$ 9,000	\$ 5,100	\$ 9,560	\$ 9,000	\$0
SUBTOTAL SALARIES		\$ 474,622	\$ 502,450	\$ 515,533	\$ 520,308	\$ 516,408	\$ 340,490	\$ 538,952	\$18,644
<u>BENEFITS</u>									
VRS/ICMARC SYSTEM	10-5300-2125	\$ 87,687	\$ 86,485	\$ 80,450	\$ 81,266	\$ 81,266	\$ 47,883	\$ 83,895	\$2,629
FICA	10-5300-2020	\$ 35,418	\$ 37,405	\$ 39,163	\$ 39,528	\$ 39,528	\$ 26,108	\$ 40,815	\$1,287
WORKER'S COMP	10-5300-3000	\$ 9,963	\$ 7,731	\$ 11,667	\$ 11,667	\$ 11,667	\$ 10,723	\$ 12,770	\$1,103
SUBTOTAL BENEFITS		\$ 133,068	\$ 131,621	\$ 131,280	\$ 132,461	\$ 132,461	\$ 84,714	\$ 137,480	\$5,019
<u>OPERATIONS</u>									
INSURANCE AUTO	10-5300-1000	\$ 5,235	\$ 6,498	\$ 5,235	\$ 5,235	\$ 5,235	\$ 5,423	\$ 7,230	\$1,995
POLICE PROF/LIAB INSURANCE	10-5300-1010	\$ 4,049	\$ 7,789	\$ 6,600	\$ 6,600	\$ 6,600	\$ 4,050	\$ 5,400	(\$1,200)
ATTORNEY	10-5300-2100	\$ 1,449	\$ 7,875	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	\$ 3,400	\$1,400
COURT FEES	10-5300-6150	\$ 240	\$ 240	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$0
ADVERTISING	10-5300-2300	\$ -	\$ -	\$ 500	\$ 500	\$ -	\$ 300	\$ 500	\$0
PROFESSIONAL DEVELOPMENT	10-5300-3300	\$ 5,328	\$ 5,541	\$ 8,500	\$ 8,500	\$ 4,500	\$ 3,462	\$ 10,000	\$1,500
EQUIPMENT & SUPPLIES	10-5300-4100	\$ 10,891	\$ 4,243	\$ 7,000	\$ 7,000	\$ 7,000	\$ 791	\$ 5,220	(\$1,780)
FIRE ARMS & SUPPLIES	10-5300-4400	\$ 5,652	\$ 2,264	\$ 3,000	\$ 3,000	\$ 2,000	\$ 1,461	\$ 3,000	\$0
OFFICE SUPPLIES	10-5300-4800	\$ 2,977	\$ 3,103	\$ 4,000	\$ 4,000	\$ 4,000	\$ 1,349	\$ 4,050	\$50
OFFICE RENTAL	10-5300-4700	\$ 47,114	\$ 47,492	\$ 47,500	\$ 47,500	\$ 47,500	\$ 35,619	\$ 47,500	\$0
OFFICE CLEANING	10-5300-4900	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$0
SUBSCRIPTION/PUBLICATION	10-5300-5100	\$ 30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$0
PRINTING	10-5300-4300	\$ 1,103	\$ 576	\$ 500	\$ 500	\$ -	\$ -	\$ 500	\$0
EQUIP. & SOFTWARE MAINTENANCE	10-5300-5200	\$ 10,531	\$ 9,431	\$ 14,504	\$ 14,504	\$ 14,504	\$ 6,043	\$ 17,500	\$2,996
ELECTRIC/TELEPHONE/INTERNET	10-5300-5600	\$ 9,243	\$ 10,198	\$ 11,800	\$ 11,800	\$ 11,800	\$ 7,436	\$ 9,000	(\$2,800)
UNIFORMS & WEARING APPAREL	10-5300-7100	\$ 3,354	\$ 4,837	\$ 4,500	\$ 4,500	\$ 4,500	\$ 1,788	\$ 5,225	\$725
VEHICLE & POWERED EQUIP. FUEL	10-5300-8100	\$ 10,647	\$ 12,028	\$ 15,000	\$ 15,000	\$ 15,000	\$ 4,872	\$ 12,000	(\$3,000)
VEHICLE MAINTENANCE	10-5300-8101	\$ 6,497	\$ 7,397	\$ 6,500	\$ 6,500	\$ 6,500	\$ 4,063	\$ 5,900	(\$600)
SPECIAL EVENTS	10-5300-8600	\$ 2,851	\$ 2,803	\$ 5,000	\$ 5,000	\$ 1,500	\$ 95	\$ 4,600	(\$400)
DMV STOP FEES	10-5300-8700	\$ 800	\$ 950	\$ 1,200	\$ 1,200	\$ 1,200	\$ 300	\$ 1,500	\$300
OTHER	10-5300-9900	\$ 1,716	\$ 3,279	\$ 2,500	\$ 2,500	\$ 2,500	\$ 1,076	\$ 2,500	\$0
SUBTOTAL OPERATIONS		\$ 129,707	\$ 136,544	\$ 147,839	\$ 147,839	\$ 138,339	\$ 78,128	\$ 147,025	(\$814)
PUBLIC SAFETY TOTAL		\$ 773,400	\$ 770,615	\$ 794,652	\$ 800,608	\$ 787,208	\$ 503,332	\$ 823,457	\$22,849

TOWN OF MIDDLEBURG

FY 22 OPERATING BUDGET

MAINTENANCE

EXPENDITURES										
		FY19	FY20	FY 21	FY 21	FY 21	FY 21	FY22	AMOUNT	
<u>SALARY & BENEFITS</u>	ACCOUNT #	ACTUAL	ACTUAL	ADOPTED	AMENDED	COVID PLAN	YTD 1/31/21	ADOPTED	CHANGED	
SUPERINTENDENT'S SALARY	10-5400-0100	\$ 61,292	\$ 66,915	\$ 68,848	\$ 70,221	\$ 70,221	\$ 44,374	\$ 71,625	\$1,404	
OTHER WAGES/COMPENSATION	10-5400-0400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$0	
OVERTIME	10-5400-0500	\$ 538	\$ 1,229	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$0	
FICA	10-5400-2020	\$ 4,542	\$ 5,026	\$ 5,267	\$ 5,372	\$ 5,372	\$ 3,283	\$ 5,479	\$107	
VRS	10-5400-2125	\$ 13,089	\$ 13,059	\$ 11,766	\$ 12,001	\$ 12,001	\$ 7,424	\$ 12,241	\$240	
WORKERS COMP	10-5400-2200	\$ 706	\$ 691	\$ 749	\$ 749	\$ 749	\$ 639	\$ 875	\$126	
SUBTOTAL SALARY & BENEFITS		\$ 80,167	\$ 86,920	\$ 88,630	\$ 90,343	\$ 90,343	\$ 55,719	\$ 92,221	\$1,877	
<u>OPERATIONS</u>										
REFUSE DISPOSAL	10-5400-2500	\$ 75,551	\$ 75,454	\$ 90,000	\$ 117,500	\$ 117,500	\$ 68,327	\$ 117,500	\$0	
INSURANCE AUTO/LIABILITY	10-5400-2100	\$ 3,285	\$ 3,844	\$ 3,285	\$ 3,285	\$ 3,285	\$ 1,624	\$ 2,200	(\$1,085)	
PROFESSIONAL DEVELOPMENT	10-5400-3100	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ -	\$ -	\$ 1,500	\$0	
SUPPLIES	10-5400-5100	\$ 2,050	\$ 3,497	\$ 5,500	\$ 5,500	\$ 5,500	\$ 1,037	\$ 5,500	\$0	
EQUIPMENT	10-5400-5101	\$ 905	\$ 1,446	\$ 1,500	\$ 1,500	\$ 1,500	\$ 714	\$ 1,500	\$0	
REPAIRS/MAINTENANCE	10-5400-5200	\$ 16,037	\$ 20,160	\$ 17,500	\$ 17,500	\$ 17,500	\$ 2,666	\$ 17,500	\$0	
ELECTRICITY - SHOP	10-5400-5400	\$ 1,502	\$ 1,072	\$ 1,500	\$ 1,500	\$ 1,500	\$ 423	\$ 1,500	\$0	
ELECTRICITY ST. LIGHTS	10-5400-5401	\$ 14,295	\$ 13,987	\$ 15,000	\$ 15,000	\$ 15,000	\$ 7,049	\$ 15,000	\$0	
TELEPHONE/PAGER	10-5400-5600	\$ 484	\$ 391	\$ 500	\$ 500	\$ 500	\$ -	\$ 500	\$0	
SNOW REMOVAL	10-5400-6100	\$ 18,464	\$ 575	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ 20,000	(\$10,000)	
STREET CLEANING	10-5400-6200	\$ 11,700	\$ 12,175	\$ 13,000	\$ 13,000	\$ 6,500	\$ 5,850	\$ 13,000	\$0	
PART-TIME CONTRACT LABOR	10-5400-0200	\$ 10,030	\$ 5,010	\$ 20,000	\$ 20,000	\$ 20,000	\$ 720	\$ 20,000	\$0	
LANDSCAPE MAINTENANCE	10-5400-6300	\$ 40,272	\$ 42,239	\$ 50,000	\$ 50,000	\$ 30,000	\$ 17,492	\$ 50,000	\$0	
LIBERTY ST. PARKING LOT & RESTROOMS	10-5400-6500	\$ 5,963	\$ 4,415	\$ 8,000	\$ 8,000	\$ 8,000	\$ 1,055	\$ 8,000	\$0	
WATER & SEWER-RESTROOMS	10-5400-7000	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	\$ 1,500	\$0	
DANGEROUS STRUCTURES REPAIR	10-5400-5250	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ 25,000	\$0	
MUNICIPAL PARKING LOT RENTAL	10-5400-6600	\$ 4,200	\$ 4,200	\$ 4,200	\$ 4,200	\$ 4,200	\$ 4,200	\$ 4,200	\$0	
DOWNTOWN STREET LIGHTS	10-5400-6650	\$ 1,160	\$ 1,124	\$ 1,500	\$ 1,500	\$ 1,500	\$ 569	\$ 1,500	\$0	
BUILDING & EQUIPMENT INSURANCE	10-5400-6700	\$ 2,106	\$ 2,047	\$ 2,106	\$ 2,106	\$ 2,106	\$ 3,000	\$ 4,000	\$1,894	
UNIFORMS & WEARING APPAREL	10-5400-7100	\$ -	\$ 170	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$0	
VEHICLE FUEL	10-5400-8100	\$ 1,308	\$ 1,331	\$ 1,600	\$ 1,600	\$ 1,600	\$ 514	\$ 1,600	\$0	
VEHICLE MAINTENANCE	10-5400-8101	\$ 485	\$ 206	\$ 1,000	\$ 1,000	\$ 1,000	\$ 641	\$ 1,000	\$0	
OTHER	10-5400-9900	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$0	
SUBTOTAL OPERATIONS		\$ 209,797	\$ 193,343	\$ 296,191	\$ 323,691	\$ 270,691	\$ 115,882	\$ 314,500	(\$9,191)	
MAINTENANCE TOTAL		\$ 289,964	\$ 280,263	\$ 384,821	\$ 414,034	\$ 361,034	\$ 171,601	\$ 406,721	(\$7,314)	

TOWN OF MIDDLEBURG

FY 22 OPERATING BUDGET

PLANNING AND ZONING

EXPENDITURES									
	ACCOUNT #	FY19 ACTUAL	FY20 ACTUAL	FY 21 ADOPTED	FY 21 AMENDED	FY 21 COVID PLAN	FY 21 YTD 1/31/21	FY22 ADOPTED	AMOUNT CHANGED
<u>SALARY & BENEFITS</u>									
SALARY	10-5500-0600	\$ 83,850	\$ 146,156	\$ 151,335	\$ 154,649	\$ 151,557	\$ 97,975	\$ 157,741	\$3,092
VRS - ZONING	10-5500-2125	\$ 16,921	\$ 27,583	\$ 25,863	\$ 26,429	\$ 25,900	\$ 15,450	\$ 26,958	\$529
WORKER'S COMP	10-5500-2010	\$ 118	\$ 115	\$ 125	\$ 125	\$ 125	\$ 106	\$ 125	\$0
FICA - ZONING	10-5500-2020	\$ 6,431	\$ 11,174	\$ 11,577	\$ 11,831	\$ 11,595	\$ 7,511	\$ 12,067	\$236
		\$ 107,320	\$ 185,028	\$ 188,900	\$ 193,034	\$ 189,176	\$ 121,042	\$ 196,892	\$3,858
<u>CONSULTING & ADMINISTRATIVE</u>									
ATTORNEY	10-5500-2100	\$ 5,443	\$ 4,750	\$ 12,000	\$ 12,000	\$ 12,000	\$ 4,876	\$ 12,000	\$0
ENGINEERING/CONSULTING	10-5500-2200	\$ 57,669	\$ 18,083	\$ 55,000	\$ 55,000	\$ 45,000	\$ 12,126	\$ 55,000	\$0
ADVERTISING	10-5500-2300	\$ 2,593	\$ 663	\$ 2,500	\$ 2,500	\$ 2,500	\$ 569	\$ 2,500	\$0
PROFESSIONAL DEVELOPMENT	10-5500-3100	\$ -	\$ 1,660	\$ 3,000	\$ 3,000	\$ 1,500	\$ 170	\$ 3,000	\$0
TRAINING	10-5500-3300	\$ -	\$ 1,100	\$ 5,000	\$ 5,000	\$ 2,500	\$ -	\$ 5,000	\$0
MEMBERSHIP & PUBLICATIONS	10-5500-3200	\$ 748	\$ 1,300	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,649	\$ 1,650	\$50
OFFICE SUPPLIES	10-5500-4100	\$ 722	\$ 142	\$ 400	\$ 400	\$ 400	\$ 75	\$ 400	\$0
OTHER	10-5500-9900	\$ 39	\$ -	\$ 200	\$ 200	\$ 200	\$ -	\$ 200	\$0
		\$ 67,214	\$ 27,698	\$ 79,700	\$ 79,700	\$ 65,700	\$ 19,466	\$ 79,750	\$50
PLANNING & ZONING TOTAL		\$ 174,534	\$ 212,726	\$ 268,600	\$ 272,734	\$ 254,876	\$ 140,508	\$ 276,642	\$3,908

TOWN OF MIDDLEBURG

FY 22 OPERATING BUDGET

ECONOMIC DEVELOPMENT

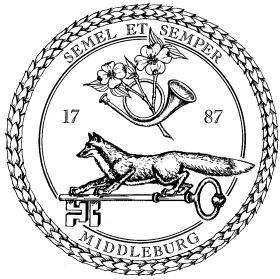
EXPENDITURES									
<u>ADMINISTRATION</u>	<u>ACCOUNT #</u>	<u>FY 19 FINAL</u>	<u>FY 20 FINAL</u>	<u>FY 21 ADOPTED</u>	<u>FY21 AMENDED</u>	<u>FY21 COVID PLAN</u>	<u>FY21 YTD 1/31/21</u>	<u>FY22 ADOPTED</u>	<u>AMOUNT CHANGED</u>
ECON. DEV. SALARY	10-5600-0100	\$ 90,125	\$ 92,829	\$ 95,614	\$ 95,614	\$ 95,614	\$ 58,839	\$ 91,800	(\$3,814)
FICA	10-5600-2020	\$ 6,543	\$ 6,743	\$ 7,314	\$ 7,314	\$ 7,314	\$ 4,286	\$ 7,023	(\$292)
WORKERS COMP	10-5600-2030	\$ 118	\$ 115	\$ 125	\$ 125	\$ 125	\$ 106	\$ 125	\$0
VRS/ICMARC	10-5600-2125	\$ 17,280	\$ 17,588	\$ 16,340	\$ 16,340	\$ 16,340	\$ 9,303	\$ 15,689	(\$652)
LOCAL GOV LIABILITY INSURANCE	10-5600-2420	\$ 532	\$ 89	\$ 424	\$ 424	\$ 424	\$ -	\$ -	(\$424)
VEHICLE MILEAGE	10-5600-2110	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ -	\$ 200	(\$300)
OFFICE SUPPLIES	10-5600-4100	\$ -	\$ -	\$ 400	\$ 400	\$ 400	\$ 152	\$ 400	\$0
DUES & ASSOC. MEMBERSHIPS	10-5600-3200	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ 545	\$ 1,000	\$0
PROFESSIONAL DEVELOPMENT	10-5600-3100	\$ 60	\$ 825	\$ 1,500	\$ 1,500	\$ -	\$ -	\$ 1,500	\$0
MEETING EXPENSES	10-5600-2120	\$ 2,895	\$ 1,720	\$ 4,000	\$ 4,000	\$ -	\$ 60	\$ 4,000	\$0
Subtotal		\$ 117,553	\$ 119,909	\$ 127,218	\$ 127,218	\$ 120,718	\$ 73,291	\$ 121,736	(\$5,482)
<u>MARKETING</u>									
CONSULTANTS AND STUDIES	10-5600-2300	\$ 1,650	\$ 42,028	\$ -	\$ -	\$ -	\$ 9,160		\$0
MARKETING & RESEARCH	10-5600-2200	\$ 35,153	\$ 82,295	\$ 125,000	\$ 125,000	\$ 80,000	\$ 25,168	\$ 125,000	\$0
COLLATERAL & CONTENT	10-5600-4200	\$ 1,344	\$ 2,553	\$ 10,000	\$ 10,000	\$ 5,000	\$ 6,764	\$ 10,000	\$0
SOCIAL MEDIA CONTRACT	10-5600-3300	\$ 16,395	\$ 3,960	\$ -	\$ -	\$ -	\$ -		\$0
Subtotal		\$ 54,542	\$ 130,836	\$ 135,000	\$ 135,000	\$ 85,000	\$ 41,091	\$ 135,000	\$0
<u>ECONOMIC DEVELOPMENT PROGRAM</u>									
ECON. DEV. PARTNERS	10-5600-3001	\$ 50,080	\$ 39,823	\$ 50,000	\$ 50,000	\$ 50,000	\$ 32,500	\$ 50,000	\$0
CORONAVIRUS SUPPORT/ ASSISTANCE	10-5600-3015	\$ -	\$ 196,125	\$ 50,000	\$ 135,000	\$ 135,000	\$ -	\$ -	(\$135,000)
LOCAL BUSINESS SUPPORT	10-5600-2310	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,039	\$ -	\$0
		\$ 50,080	\$ 235,948	\$ 100,000	\$ 185,000	\$ 185,000	\$ 73,539	\$ 50,000	(\$135,000)
<u>EVENTS</u>									
TOWN EVENTS	10-5600-3002	\$ 78,034	\$ 54,085	\$ 41,000	\$ 41,000	\$ -	\$ -	\$ 56,000	\$15,000
EVENT AGENCY / ACTIVATION	10-5600-3005		\$ -	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ 60,000	\$0
TOWN SPONSORED EVENTS	10-5600-3060	\$ 52,000	\$ 39,531	\$ 52,000	\$ 52,000	\$ 37,000	\$ 41,479	\$ 35,000	(\$17,000)
COMM & CULTURAL EVENTS GRANTS	10-5600-2915	\$ -	\$ -	\$ 40,000	\$ 40,000	\$ 10,000	\$ 3,000	\$ 40,000	\$0
VCA GRANT PROGRAM	10-5600-2925	\$ 9,250	\$ -	\$ 9,000	\$ 9,000	\$ 4,500	\$ -	\$ 9,000	\$0
Subtotal		\$ 139,284	\$ 93,616	\$ 202,000	\$ 202,000	\$ 51,500	\$ 44,479	\$ 200,000	(\$2,000)
<u>COMMUNITY DEVELOPMENT</u>									
FARMERS MARKET	10-5600-2600	\$ 3,348	\$ 2,709	\$ 10,000	\$ 10,000	\$ 5,000	\$ 1,620	\$ -	(\$10,000)
ARTS COUNCIL	10-5600-2700	\$ 1,860	\$ 10,559	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$0
		\$ -				\$ -			
Subtotal		\$ 5,208	\$ 13,268	\$ 15,000	\$ 15,000	\$ 10,000	\$ 1,620	\$ 5,000	(\$10,000)
CONTINGENCY & OTHER	10-5600-9950	\$ -	\$ 4,306	\$ 20,000	\$ 20,000	\$ 5,000	\$ 224	\$ 20,000	\$0
ECONOMIC DEVELOPMENT TOTAL		\$ 366,667	\$ 597,883	\$ 599,218	\$ 684,218	\$ 457,218	\$ 234,245	\$ 531,736	(\$152,482)

TOWN OF MIDDLEBURG

FY 22 CAPITAL IMPROVEMENT BUDGET

CAPITAL IMPROVEMENT FUND - GENERAL FUND

EXPENDITURES													
CAPITAL EXPENDITURES	ACCOUNT #	TOTAL PROJECT \$\$	PRIOR FISCAL YRS	FY20 ACTUAL	FY 21 ADOPTED	FY21 AMENDED	FY 21 YTD 1/31/21	FY22 ADOPTED	FY23 PROJ	FY24 PROJ	FY25 PROJ	FY26 PROJ	5-YR TOTAL
GENERAL FUND													
WINDY HILL DRIVEWAY	10-5400-6953	\$ 40,000	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PHASE 1 WAYFINDING	15-6100-6950	\$ 128,100	\$ 68,100	\$ 523	\$ -	\$ -	\$ 26,610	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000
STREET SIGN REPLACEMENT	15-6100-6951	\$ 52,000	\$ 52,000	\$ 14,368	\$ -	\$ -	\$ 1,321	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MESSAGE BOARD SIGNS	10-5400-6955	\$ 30,000	\$ 30,000	\$ 25,795	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ROAD AND PAVING PROJECTS	15-6100-6900	\$ 75,000	\$ 35,000	\$ -	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000
MAINTENANCE AND STORAGE FACILITY	15-6100-6910	\$ 220,000	\$ 20,000	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
TOWN HALL PROJECT	15-6100-9300	\$ 9,500,000	\$ 1,000,000	\$ 317,302	\$ 3,000,000	\$ -	\$ 30,162	\$ 2,500,000	\$ 6,000,000	\$ -	\$ -	\$ -	\$ 8,500,000
TOWNWIDE IMPROVEMENTS	NEW	\$ 991,000				\$ -	\$ -	\$ 250,000	\$ 260,000	\$ 165,000	\$ 158,000	\$ 158,000	\$ 991,000
SUBTOTAL - CAPITAL PROJECTS		\$ 11,036,100	\$ 1,245,100	\$ 397,988	\$ 3,240,000	\$ 240,000	\$ 58,093	\$ 2,810,000	\$ 6,260,000	\$ 165,000	\$ 158,000	\$ 158,000	\$ 9,791,000
FLEET REPLACEMENT													
POLICE DEPT. FLEET	15-6100-4410	\$ 244,000	\$ 40,000	\$ -	\$ 40,000	\$ 40,000	\$ -	\$ 40,000	\$ 40,000	\$ -	\$ 42,000	\$ 42,000	\$ 204,000
MAINTENANCE FLEET	NEW	\$ 35,000				\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ 35,000
SUBTOTAL - FLEET REPLACEMENT		\$ 279,000	\$ 40,000	\$ -	\$ 40,000	\$ 40,000	\$ -	\$ 40,000	\$ 40,000	\$ 35,000	\$ 42,000	\$ 42,000	\$ 239,000
TOTAL EXPENDITURES - GF CIP		\$ 11,315,100	\$ 1,285,100	\$ 397,988	\$ 3,280,000	\$ 280,000	\$ 58,093	\$ 2,850,000	\$ 6,300,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 10,030,000
REVENUES FOR CAPITAL	ACCOUNT #		PRIOR FISCAL YR	FY20 ACTUAL	FY 21 ADOPTED	FY 21 AMENDED	FY 21 YTD 1/31/21	FY22 PROJ	FY23 PROJ	FY24 PROJ	FY25 PROJ	FY26 PROJ	5-YR TOTAL
GRANT FUNDING	NEW		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000
CASH FUNDING	NEW		\$ 1,245,100	\$ 397,988	\$ 280,000	\$ 280,000	\$ 58,093	\$ 350,000	\$ 300,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,530,000
DEBT FINANCING	15-6100-9310		\$ -	\$ -	\$ 3,000,000	\$ -	\$ -	\$ 2,500,000	\$ 5,500,000	\$ -	\$ -	\$ -	\$ 8,000,000
TOTAL CAPITAL FUNDING			\$ 1,245,100	\$ 397,988	\$ 3,280,000	\$ 280,000	\$ 58,093	\$ 2,850,000	\$ 6,300,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 10,030,000



TOWN OF MIDDLEBURG ADOPTED BUDGET

FY 2022



UTILITY FUND BUDGET

TOWN OF MIDDLEBURG

FY 22 UTILITY FUND OPERATING BUDGET

UTILITY REVENUES							
OPERATING REVENUE - WATER	ACCOUNT #	FY 19 ACTUAL	FY 20 ACTUAL	FY 21 ADOPTED	FY 21 YTD 1/31/21	FY 22 ADOPTED	% CHANGE FROM FY21
WATER USER FEES	30-3500-0100	\$ 632,748	\$ 588,814	\$ 671,281	\$ 250,137	\$ 671,281	0.0%
WATER AVAIL/CONNECT FEE	30-3500-0200,0300	\$ 1,000	\$ 35	\$ -	\$ -	\$ -	
INTEREST	30-3110-0000	\$ 140	\$ 5,138	\$ 1,000	\$ 302	\$ 1,000	0.0%
MISCELLANEOUS - WATER	30-3510-2000	\$ 1,435	\$ 2,377	\$ 5,000	\$ 1,505	\$ 5,000	0.0%
		\$ 635,323	\$ 596,364	\$ 677,281	\$ 251,943	\$ 677,281	0.0%
OPERATING REVENUE - SEWER							
SEWER USER FEES	30-3700-0100	\$ 626,136	\$ 590,346	\$ 665,328	\$ 240,452	\$ 665,328	0.0%
SEWER AVAIL/CONNECT FEE	30-3700-0200,0300	\$ 1,000	\$ -	\$ -	\$ -	\$ -	
		\$ 627,136	\$ 590,346	\$ 665,328	\$ 240,452	\$ 665,328	0.0%
TOWER LEASE REVENUE							
AT&T	30-3600-0200	\$ 40,396	\$ 42,428	\$ 40,726	\$ 24,987	\$ 42,775	5.0%
SPRINT	30-3600-0400	\$ 42,046	\$ 43,307	\$ 41,838	\$ 25,699	\$ 44,056	5.3%
T-MOBILE	30-3600-0500	\$ 39,540	\$ 41,123	\$ 39,067	\$ 24,567	\$ 42,115	7.8%
VERIZON	30-3600-0600	\$ 36,774	\$ 38,061	\$ 36,878	\$ 23,044	\$ 39,504	7.1%
SUBTOTAL - TOWER REVENUES		\$ 158,756	\$ 164,919	\$ 158,509	\$ 98,297	\$ 168,450	6.3%
SUBTOTAL - REVENUES		\$ 1,421,215	\$ 1,351,629	\$ 1,501,118	\$ 590,693	\$ 1,511,059	0.7%
TRANSFER - FUND BALANCE		\$ -	\$ -	\$ -	\$ -	\$ -	
TRANSFER - GENERAL FUND		\$ -	\$ -	\$ -	\$ -	\$ -	
2015 BOND PROCEEDS	30-3900-5000	\$ 274,143	\$ -	\$ -	\$ -	\$ -	
TOTAL OPERATING REVENUES		\$ 1,695,358	\$ 1,351,629	\$ 1,501,118	\$ 590,693	\$ 1,511,059	0.7%

TOWN OF MIDDLEBURG

FY 22 UTILITY FUND OPERATING BUDGET

ADMINISTRATION & SOFT COSTS

<u>CONTRACT SERVICES</u>	<u>ACCOUNT #</u>	<u>FY 19 ACTUAL</u>	<u>FY 20 ACTUAL</u>	<u>FY 21 ADOPTED</u>	<u>FY 21 YTD 1/31/21</u>	<u>FY 22 ADOPTED</u>	<u>AMOUNT CHANGED</u>
OPERATIONS CONTRACT	30-5110-2500	\$ 262,182	\$ 284,797	\$ 288,570	\$ 9,997	\$ 297,227	\$8,657
OTHER CONTRACT SERVICES	30-5110-2600	\$ 16,781	\$ 6,550	\$ 20,000	\$ 11,650	\$ 20,000	\$0
ENGINEERING	30-5110-2200	\$ 2,338	\$ 8,343	\$ 50,000	\$ -	\$ 150,000	\$100,000
TANK MAINTENANCE CONTRACT	30-5100-2500	\$ 27,644	\$ 20,077	\$ 25,000	\$ 144,285	\$ 25,000	\$0
Subtotal - Contract Services		\$ 308,945	\$ 319,767	\$ 383,570	\$ 165,931	\$ 492,227	\$108,657
<u>ADMINISTRATION</u>							
TOWN ADMINISTRATOR	30-5110-2700	\$ 19,813	\$ 19,050	\$ 19,622	\$ 12,031	\$ 20,014	\$392
UTILITY BILLING STAFF	30-5110-2800	\$ 31,677	\$ 8,871	\$ 27,501	\$ 22,961	\$ 28,051	\$550
FICA FOR SALARIES	30-5110-2020	\$ -	\$ 2,135	\$ -	\$ 2,635	\$ 3,677	\$3,677
ATTORNEY	30-5110-2100	\$ 5,113	\$ -	\$ 5,000	\$ -	\$ 5,000	\$0
AUDIT	30-5110-2400	\$ 6,039	\$ 7,000	\$ 7,000	\$ -	\$ 7,000	\$0
ADVERTISING	30-5110-2300	\$ -	\$ -	\$ 1,500	\$ -	\$ 1,500	\$0
COVID 19 EXPENSES	30-5200-4101	\$ -	\$ 634	\$ -	\$ -	\$ -	\$0
OFFICE SUPPLIES	30-6400-4100	\$ -	\$ 97	\$ 1,000	\$ 18	\$ 1,000	\$0
UTILITY BILLING ABSORB FEES	30-6400-4200	\$ -	\$ -	\$ 300	\$ -	\$ 300	\$0
SOFTWARE	30-6400-4400	\$ -	\$ -	\$ -	\$ 495	\$ 1,800	\$1,800
POSTAGE	30-6400-4300	\$ -	\$ 1,324	\$ 2,500	\$ 750	\$ 2,500	\$0
Subtotal - Administration		\$ 62,642	\$ 39,111	\$ 64,423	\$ 38,888	\$ 70,842	\$6,419
<u>INSURANCE</u>							
LIABILITY INSURANCE	30-6600-0011	\$ 2,310	\$ 2,534	\$ 2,000	\$ 764	\$ 1,050	(\$950)
PROPERTY INSURANCE	30-6600-0015	\$ 5,314	\$ 5,157	\$ 4,000	\$ 7,557	\$ 10,250	\$6,250
Subtotal - Insurance		\$ 7,624	\$ 7,691	\$ 6,000	\$ 8,321	\$ 11,300	\$5,300
<u>DEBT SERVICE</u>							
VRA-2010 Refunded Debt	30-6710-8000	\$ 167,593	\$ 71,547	\$ 167,783	\$ 136,426	\$ -	(\$167,783)
MIDDLEBURG BANK REFUNDING-2013	30-6720-1000	\$ 55,601	\$ 18,092	\$ 55,601	\$ -	\$ -	(\$55,601)
MIDDLEBURG BANK G.O. BOND-2014	30-6720-2000	\$ 82,317	\$ 32,155	\$ 82,156	\$ -	\$ -	(\$82,156)
2020 A/B LINE OF CREDIT	30-6720-3000	\$ -	\$ 5,973	\$ 65,174	\$ 8,229	\$ 74,000	\$8,826
2020 C REFUNDING	30-2032-0000	\$ -	\$ 153,434	\$ -	\$ 130,263	\$ 141,369	\$141,369
2020 D REFUNDING	30-2033-0000	\$ -	\$ -	\$ -	\$ 34,957	\$ 149,739	\$149,739
Subtotal - Debt Service		\$ 305,511	\$ 281,201	\$ 371,214	\$ 309,875	\$ 365,108	(\$6,106)
TOTAL ADMIN. & SOFT COST		\$ 684,722	\$ 647,770	\$ 825,207	\$ 523,016	\$ 939,477	\$114,270

TOWN OF MIDDLEBURG
FY 22 UTILITY FUND OPERATING BUDGET

OPERATIONS & MAINTENANCE COSTS/SUMMARY

WATER OPERATIONS & MAINTEN.	ACCOUNT #	FY 19 ACTUAL	FY 20 ACTUAL	FY 21 ADOPTED	FY 21 YTD 1/31/21	FY22 ADOPTED	AMOUNT CHANGED
CHEMICAL SUPPLIES	30-6400-5100	\$ 67,440	\$ 43,735	\$ 68,000	\$ 19,776	\$ 67,500	(\$500)
EQUIPMENT/SUPPLIES-WATER	30-6400-5200	\$ 14,707	\$ 15,150	\$ 70,000	\$ 1,543	\$ 10,000	(\$60,000)
EQUIPMENT MAINTENANCE	30-6400-5301	\$ 31,240	\$ 31,491	\$ 30,000	\$ 8,947	\$ 30,000	\$0
LINE/SYSTEM MAINTENANCE.	30-6400-5302	\$ 375	\$ 48,658	\$ 20,000	\$ 4,256	\$ 5,000	(\$15,000)
ELECTRICITY -WATER	30-6400-5400	\$ 33,006	\$ 34,710	\$ 35,000	\$ 19,214	\$ 35,000	\$0
INTERNET - WATER	30-6400-5600	\$ 1,989	\$ 1,609	\$ 2,500	\$ 838	\$ 2,500	\$0
TESTING - WATER	30-6400-5700	\$ 6,859	\$ 6,474	\$ 8,000	\$ 3,147	\$ 8,000	\$0
FUEL	30-6400-8100	\$ -	\$ 855	\$ 1,000	\$ 1,827	\$ 1,000	\$0
OTHER - WATER	30-6400-9900	\$ 9,102	\$ 6,412	\$ 10,000	\$ 7,450	\$ 4,000	(\$6,000)
TOTAL WATER O & M		\$ 164,718	\$ 189,094	\$ 244,500	\$ 66,999	\$ 163,000	(\$81,500)
SEWER OPERATIONS & MAINTEN.							
CHEMICAL SUPPLIES	30-6410-5100	\$ 39,098	\$ 27,464	\$ 35,000	\$ 10,135	\$ 30,000	(\$5,000)
EQUIPMENT/SUPPLIES	30-6410-5200	\$ 26,067	\$ 3,590	\$ 45,000	\$ 4,841	\$ 10,000	(\$35,000)
EQUIPMENT MAINTENANCE	30-6410-5301	\$ 9,844	\$ 9,399	\$ 15,000	\$ 723	\$ 10,000	(\$5,000)
LINE/SYSTEM MAINTENANCE	30-6410-5302	\$ 8,735	\$ 11,506	\$ 10,000	\$ 6,650	\$ 10,000	\$0
ELECTRICAL SERVICES	30-6410-5400	\$ 39,178	\$ 36,955	\$ 42,000	\$ 14,959	\$ 42,000	\$0
INTERNET-SEWER	30-6410-5600	\$ 1,874	\$ 1,785	\$ 2,500	\$ 1,094	\$ 1,800	(\$700)
TESTING - SEWER	30-6410-5700	\$ 24,362	\$ 21,581	\$ 28,000	\$ 15,020	\$ 28,000	\$0
SLUDGE REMOVAL	30-6410-5800	\$ 35,993	\$ 9,170	\$ 50,000	\$ 2,423	\$ 41,000	(\$9,000)
FUEL	30-6410-8100	\$ 678	\$ 926	\$ 1,500	\$ 292	\$ 1,500	\$0
OTHER-SEWER	30-6410-9900	\$ 15,615	\$ 8,116	\$ 10,000	\$ 4,978	\$ 10,000	\$0
TOTAL SEWER O & M		\$ 201,444	\$ 130,492	\$ 239,000	\$ 61,115	\$ 184,300	(\$54,700)
TOTAL OPER. & MAINTENANCE		\$ 366,162	\$ 319,586	\$ 483,500	\$ 128,114	\$ 347,300	(\$136,200)
CAPITAL IMPROVEMENT PROJECTS							
TRANSFER TO CIP		\$ 731,841	\$ 17,640	\$ 130,000	\$ 130,000	\$ 220,000	\$90,000
TOTAL ADMIN & SOFT COSTS		\$ 684,722	\$ 647,770	\$ 825,207	\$ 523,016	\$ 939,477	\$114,270
TOTAL WATER & SEWER EXPENSES		\$ 1,782,725	\$ 984,996	\$ 1,438,707	\$ 781,130	\$ 1,506,777	\$68,070
TOTAL WATER & SEWER REVENUES		\$ 1,695,358	\$ 1,351,629	\$ 1,501,118	\$ 590,693	\$ 1,511,059	\$9,941
TO/FROM CONTINGENCY		\$ (87,367)	\$ 366,633	\$ 62,411		\$ 4,282	(\$58,129)

TOWN OF MIDDLEBURG

FY 22 UTILITY FUND CAPITAL IMPROVEMENT BUDGET

CAPITAL IMPROVEMENT FUND - UTILITY FUND

EXPENDITURES													
CAPITAL EXPENDITURES	ACCOUNT #	TOTAL PROJECT \$	PRIOR FISCAL YRS	FY20 ACTUAL	FY 21 ADOPTED	FY21 AMENDED	FY 21 YTD 1/31/21	FY22 ADOPTED	FY23 PROJ	FY24 PROJ	FY25 PROJ	FY26 PROJ	5-YR TOTAL
UTILITY FUND													
WEST END PUMP STATION PROJECT	30-6800-4000	\$ 785,000	\$ 785,000	\$ 774,299	\$ -	\$ -	\$ 25,052	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SCADA SYSTEM UPGRADE	30-6800-3700	\$ 70,000	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SEWER SYSTEM IMPROVEMENTS	30-6800-3000	\$ 50,000	\$ 50,000	\$ 17,640	\$ -	\$ -	\$ -	MOVED TO CARF BELOW					\$ -
MEMBRANES - WWTP	35-6100-4020	\$ 285,000	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ -	\$ 70,000	\$ 70,000	\$ 70,000	\$ -	\$ -	\$ 285,000
WELL #4 CLEARWELL	35-6100-4030	\$ 345,000	\$ -	\$ -	\$ 70,000	\$ 70,000	\$ -	\$ 275,000	\$ -	\$ -	\$ -	\$ -	\$ 345,000
RADIO READ METERS	NEW	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 70,000	\$ -	\$ -	\$ 110,000
SEWER CONNECTIONS FOR SEPTIC	NEW	\$ 650,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 500,000	\$ -	\$ -	\$ -	\$ 650,000
WATER TANK MAINT. AND RECOATING	NEW	\$ 740,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 540,000	\$ -	\$ -	\$ 200,000	\$ 740,000
WATER MAIN INFRASTRUCTURE	NEW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SUBTOTAL - CAPITAL PROJECTS		\$ 3,035,000	\$ 905,000	\$ 791,939	\$ 145,000	\$ 145,000	\$ 25,052	\$ 495,000	\$ 1,150,000	\$ 140,000	\$ -	\$ 200,000	\$ 2,130,000
CAPITAL ASSET REPLACEMENT FUND													
WATER SYSTEM	NEW	\$ 375,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 375,000
SEWER SYSTEM IMPROVEMENTS	35-6100-4010	\$ 515,000	\$ 50,000	\$ 17,640	\$ 50,000	\$ 50,000	\$ -	\$ 75,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 465,000
SUBTOTAL - FLEET REPLACEMENT		\$ 890,000	\$ 50,000	\$ 17,640	\$ 50,000	\$ 50,000	\$ -	\$ 150,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 840,000
TOTAL EXPENDITURES - GF CIP		\$ 3,925,000	\$ 955,000	\$ 809,579	\$ 195,000	\$ 195,000	\$ 25,052	\$ 645,000	\$ 1,310,000	\$ 300,000	\$ 160,000	\$ 360,000	\$ 2,970,000
REVENUES FOR CAPITAL													
	ACCOUNT #		PRIOR FISCAL YR	FY20 ACTUAL	FY 21 ADOPTED		FY 21 YTD 1/31/21	FY22 PROPOSED	FY23 PROJ	FY24 PROJ	FY25 PROJ	FY26 PROJ	5-YR TOTAL
GRANT FUNDING	NEW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 500,000	\$ -	\$ -	\$ -	\$ 650,000
CASH FUNDING	35-3800-4010	\$ 95,000	\$ -	\$ -	\$ 130,000	\$ 130,000	\$ 130,000	\$ 220,000	\$ 270,000	\$ 300,000	\$ 160,000	\$ 360,000	\$ 1,440,000
DEBT FINANCING	35-3800-3400	\$ -	\$ -	\$ -	\$ 65,000	\$ 65,000	\$ -	\$ 275,000	\$ 540,000	\$ -	\$ -	\$ -	\$ 880,000
TOTAL CAPITAL FUNDING		\$ 95,000	\$ -	\$ -	\$ 195,000	\$ 195,000	\$ 130,000	\$ 645,000	\$ 1,310,000	\$ 300,000	\$ 160,000	\$ 360,000	\$ 2,970,000