

Town of Middleburg

County of Loudoun

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TOWN COUNCIL

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Philip M. Miller, *Vice-Mayor*
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Danny Davis, *Town Manager*

September 30, 2020

Dear Resident,

We know that times are difficult for many due to the health and economic impacts of COVID-19. We want you to know that we are here to help and support you during this crisis. The Town of Middleburg has received funds from the CARES Act to be used to help mitigate the impacts of COVID-19 in our community.

The Town Council has recently approved a **Housing Assistance Program** for residents in the Town of Middleburg – whether you rent or own. Please take a moment and review the information on the back side of this letter. If you have had a demonstrated economic impact due to COVID-19, we encourage you see if you qualify for this program. There are no strings attached if you qualify – this is simply a financial grant to assist residents with their housing needs.

We also encourage you to continue supporting local businesses. The economic climate is challenging and will grow more difficult through the winter. Our businesses depend on regular customers and local activity to be successful.

Finally, we remind you to stay home if you are sick and always follow the “3 W’s”: 1) Wear a face covering; 2) Wash your hands; and 3) Wait 6 feet apart (physical distancing). Through our commitment to safe practices, we can keep our community safe.

Sincerely,

A handwritten signature in black ink, appearing to read "T. Littleton", written over a horizontal line.

Trowbridge M. Littleton
Mayor, Town of Middleburg

Housing Assistance Program



The Town of Middleburg is excited to announce a housing assistance program specifically funded to support residents who live in the Town limits. The Housing Assistance Program will provide rent or mortgage assistance to residents who live in the Town of Middleburg.

How Much Am I Eligible For?

The Town is offering up to one month's rent or mortgage payment, not to exceed \$2,000, per household. If sufficient funds remain, the Town may offer additional assistance to households (additional months' payments).

How Does This Work?

The Town is partnering with the Windy Hill Foundation to administer this program. *(You do not need to be a resident of Windy Hill to qualify.)* You will be asked to show proof of economic impact due to COVID (such as paystubs or a statement from your employer), proof of a lease or mortgage, and demonstration of the financial hardship.

You will coordinate all documentation with the Windy Hill Foundation and, once approved, they will send payment directly to your landlord or mortgage company. They will retain all records and report back to the Town on the status of the program.

Who Qualifies?

Any resident who can **demonstrate an economic impact** due to COVID-19 (which would include loss of job, reduction in hours, loss of wages, or other loss of income) and who has a **financial hardship** (such as outstanding rent payments, mortgage payments, or any other hardship in paying a current or future housing payment). There is no income limitation or low-income requirement to participate in this program.

What Is The Deadline?

You may submit a request beginning **October 5, 2020**, and you must have all documentation to the Windy Hill Foundation by **November 5, 2020**.

Where Can I Apply or Receive More Information?

Contact Claire at the Windy Hill Foundation at (540) 687-3273.

For questions directed to the Town, contact the Town Office (540) 687-5152.

Additional Resources for Housing and Financial Assistance

Catholic Charities

Website: saintjohnleesburg.org/catholic-charities
Phone: (703) 777-1317

Loudoun CARES

Website: loudouncares.org/helpline
Phone: (703) 669-4636

Loudoun County Limited Rent Assistance Program

Website: loudoun.gov/lra
Phone: (703) 777-0420

Loudoun County Community Support Program

Website: loudoun.gov/1687/Community-Support-Program
Phone: (703) 777-0420

Middleburg FISH

Website: emmanuelmiddleburg.org/fish
Phone: (540) 687-8771

Northern Virginia Family Service

Website: nvfs.org/rent-and-mortgage-relief
Phone: (804) 404-8752

Salvation Army

Website: virginiasalvationarmy.org/loudouncountycorps
Phone: (703) 771-3371

Tree of Life

Website: tolministries.org
Phone: (540) 441-7920

Property Owners: Please share this information with your tenants who live in the Town of Middleburg.