



MIDDLEBURG TOWN COUNCIL
Regular Monthly Meeting Agenda
Thursday, October 22, 2020
Town Office, 10 W. Marshall Street
6:00 PM



.NOTICE: THIS MEETING WILL BE CONDUCTED AS A REMOTE MEETING. PUBLIC PARTICIPATION IS AVAILABLE BY CALLING (540) 339-6355. THE MEETING WILL BE LIVE STREAMED/VIDEO RECORDED AND AVAILABLE FOR VIEWING ON OUR WEBSITE AT WWW.MIDDLEBURGVA.GOV

- I. Call meeting to order
- II. Pledge of Allegiance
- III. Meeting Announcement
- IV. Roll Call
- V. Public Comment
- VI. Public Presentations
 - VI.A. FY '20 Audit Presentation - Mitchell & Company - Sandy Tondreau
[2020.10.08 FY20 Audit and CAFR.pdf](#)
[Mitchell Co - Audit Presentation - FY 20.pdf](#)
[TOM Draft FY 20 Audit Report \(1\).pdf](#)
- VII. Public Hearing and Related Action Items
 - VII.A. FY '21 Budget Amendments
[TC Memo-FY20 Budget Amendments 10.22.2020.pdf](#)
- VIII. Special Recognition by Mayor and Council
- IX. Staff Reports
 - IX.A. Town Treasurer's Report - September 2020
Suggested Action: Back-up materials will be distributed on Tuesday.
 - IX.B. FY '21 Budget Revised Outlook
[FY 21 Budget Amended COVID Pandemic Plan.pdf](#)

IX.C. COVID-19 Status Report - Town Manager Davis
Suggested Action: Back-up materials will be distributed on Tuesday

IX.D. Project Updates
[2020.10 - Project Status Update.pdf](#)

X. Reports of Town Committees/Council Liaisons (if applicable)

XI. Consent Agenda

XI.A. Council Minutes - October 8, 2020 Regular Meeting
[10-08-2020 - Regular Council Meeting Minutes.pdf](#)

XI.B. Council Appointment - Health Center Advisory Board
[102220 - XIB - Appointment - HCAB.pdf](#)

XII. Action Items (Non Public Hearing Related)

XIII. Discussion Items

XIII.A. Recommendations for 2020 Holiday Season - MBPA & CCEC
Suggested Action: The Cultural & Community Events Committee is scheduled to meet on October 20th on this item. Their recommendation will be distributed to Council on Wednesday.
[Agenda Packet - Middleburg CCEC meeting 2020.10.20.pdf](#)

XIII.B. 2020 - Employee Luncheon, Gift Certificates and Cancellation of November & December Meetings
[Memo - Holiday Luncheon, Gift Certificates & Mtg Calendar - 2020.pdf](#)

XIV. Information Items

XV. Public Comment (second)

XVI. Closed Session

XVI.A. Personnel
[102220 - Closed Session - Personnel.pdf](#)

XVII. Adjournment

.Meeting Announcement - Remote Meetings

It is the Middleburg Town Council's responsibility to conduct essential public business despite the COVID-19 pandemic; however, it recognizes the need to do so safely for not only its membership but also for the Town staff and members of the public. To that end, in accordance with the Resolution Confirming the Declaration

of a Local Emergency and the Ordinance to Implement Emergency Procedures & Effectuate Temporary Changes to Address Continuity of Governmental Operations during COVID-19, the Town Council will hold its meetings via remote access until such time as the Governor rescinds his emergency order mandating social distancing. Copies of the previously referenced documents are available on the Town's website for those who wish to view them. Anyone wishing to participate during the public comment periods may do so by calling (540) 339-6355.