



MIDDLEBURG TOWN COUNCIL
Regular Monthly Meeting Agenda
Thursday, December 10, 2020
Town Office, 10 W. Marshall Street
6:00 PM



.NOTICE: THIS MEETING WILL BE CONDUCTED AS A REMOTE MEETING. PUBLIC PARTICIPATION IS AVAILABLE BY CALLING (540) 339-6355. THE MEETING WILL BE LIVE STREAMED/VIDEO RECORDED AND AVAILABLE FOR VIEWING ON OUR WEBSITE AT WWW.MIDDLEBURGVA.GOV

- I. Call meeting to order
- II. Remote Meeting Announcement
- III. Pledge of Allegiance
- IV. Roll Call
- V. Public Comment
- VI. Public Hearing and Related Action Items
 - VI.A. Zoning Text Amendment 20-01: AN ORDINANCE TO AMEND SECTION 81 OF THE MIDDLEBURG ZONING ORDINANCE PERTAINING TO PENALTIES AND REMEDIES FOR VIOLATIONS
[ZTA 20-01 - penalties and remedies 2020_12.pdf](#)
 - VI.B. Zoning Text Amendment 20-02: AN ORDINANCE TO REPEAL AND REENACT ARTICLE XIV OF THE MIDDLEBURG ZONING ORDINANCE PERTAINING TO SIGNS
[ZTA 20-02 - sign rewrite 2020_12.pdf](#)
[LGA - Ad Hoc Committee - Memo on Impact of Reed.pdf](#)
[LGA Ad Hoc Committee - MODEL SIGN ORDINANCE ver 3a.pdf](#)
[Current sign regs - Article XIV.pdf](#)
- VII. Special Recognition by Mayor and Council
 - VII.A. Resolution of Appreciation - Lieutenant Jay Hollins
[121020 - Resolution of Appreciation - Jay Hollins.pdf](#)
- VIII. Public Presentations

VIII.A. Swearing In Ceremony - Lieutenant Shaun Jones

IX. Staff Reports

IX.A. November 2020

[November 2020 Utilites Report.pdf](#)

[I&I Update Report 2020.pdf](#)

[Monthly Report - November 2020 - Town Clerk.pdf](#)

[2020.12.10 Econ Dev Monthly Report.pdf](#)

[Deputy Town Manager report 2020_12.pdf](#)

[Police - 2020-11.pdf](#)

[December 2020 Town Attorney Report.pdf](#)

IX.B. Town Treasurer Report & FY '21 Budget Revised Outlook

[Treasurer's Report 12.10.2020.pdf](#)

IX.C. COVID-19 Status Report - Town Manager Davis

[2020.12.10 COVID-19 Updates.pdf](#)

X. Reports of Town Committees/Council Liaisons (if applicable)

XI. Consent Agenda

XI.A. November 12, 2020 Regular Council Meeting Minutes

[11-12-2020 - Regular Council Meeting Minutes.pdf](#)

XII. Action Items (Non Public Hearing Related)

XII.A. Charitable Donations - Health Center Advisory Board

[2020.12.10 HCAB Recommendations.pdf](#)

XII.B. Architectural/Engineering Contract - Town Hall Project

[Memo - Award of AE Contract - Town Hall Project.pdf](#)

[Glave and Holmes Proposal and Binding Design Cost Proposal - AE Services - Town Hall Project.pdf](#)

[RFP - AE Services - Final \(with attachments\).pdf](#)

XII.C. Construction Management Contract - Town Hall Project

[Memo - Award of CM Contract - Town Hall Project.pdf](#)

[Downey & Scott Proposal & Binding Cost Proposal - CM Services - Town Hall Project.pdf](#)

[RFP - CM Services - Final - \(with attachments\).pdf](#)

XII.D. Reallocation of CARES Act Funding - Town Manager Davis

[2020.12.10 Revision to Second Round CARES Act Spending Plan.pdf](#)

XII.E. Acceptance of Donation - 2020 Holiday Activities
[2020.12.10 Acceptance of Donations - 2020 Christmas Activities.pdf](#)

XIII. Discussion Items

XIV. Information Items

XV. Public Comment (second)

XVI. Closed Session

XVI.A. Disposition of Publicly Held Property (Asbury Church)
[121020 - Closed Session - Disposition of Property .pdf](#)

XVII. Adjournment

.Remote Meeting Announcement

It is the Middleburg Town Council's responsibility to conduct essential public business despite the COVID-19 pandemic; however, it recognizes the need to do so safely for not only its membership but also for the Town staff and members of the public. To that end, in accordance with the Resolution Confirming the Declaration of a Local Emergency and the Ordinance to Implement Emergency Procedures & Effectuate Temporary Changes to Address Continuity of Governmental Operations during COVID-19, the Town Council will hold its meetings via remote access until such time as the Governor rescinds his emergency order mandating social distancing. Copies of the previously referenced documents are available on the Town's website for those who wish to view them. Anyone wishing to participate during the public comment periods may do so by calling (540) 339-6355.