

MIDDLEBURG MEMO

MARCH 2025

10 W MARSHALL ST. PO BOX 187 MIDDLEBURG, VA 20118-0187 | MIDDLEBURGVA.GOV | (540) 687-5152 | INFO@MIDDLEBURGVA.GOV



INAUGURAL "CITIZENS ACADEMY" CLASS

The Town of Middleburg was pleased to welcome its first class of residents and business employees to the Middleburg Citizens Academy, held on Wednesday, March 12, 2025.

Citizens heard from Mayor Littleton, Town Administrative staff, and operations staff, including visits to the Town's water treatment plant and wastewater (sewer) treatment plant.

During this 6+ hour day, citizens learned about: general government operations, financial activities, planning & zoning, economic development & events, and policing & public safety.

Key to this program is the interactive and intimate nature of the class - limited to 10 persons - the class gives participants the opportunity to directly engage with staff, ask more specific questions, and gain a deeper understanding into the purpose, role, and activities of Town government.

Often Town staff are asked: "What does a typical day look like?" And often our response is: "There is no typical day." Staff appreciate the opportunity to meet with residents, citizens, and business employees to share about all of our regular day-to-day responsibilities - and all of the unusual things that occur on a near-daily basis.

The Town Council wants to continue enhancing communication and interaction with our residents, so we look forward to opening up the next Citizens Academy class in early 2026.

In the meantime, join us in congratulating our Citizens Academy Class of 2025. If you'd like to watch the morning session or learn more about the Town of Middleburg government and operations, be sure to check out all of the information available at: www.middleburgva.gov



MIDDLEBURG WELLNESS DAY AND 5K RUN

The Middleburg Wellness Day Fair will highlight the numerous businesses and organizations in and around Middleburg that contribute to the many aspects of health and wellness and will be held in the Ballroom and Terrace Room of the **Middleburg Community Center on Saturday, April 12, 2025 from 10:00 a.m. – 2:00 p.m.**

Join us to learn more about the resources available to help you meet your health and wellness goals!

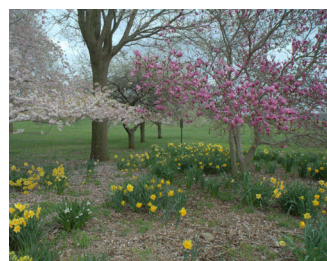
Also, there will be special presentations and demonstrations throughout the day. Check out the Town's website at www.middleburgva.gov and look under EVENTS.

Want to get your heart pumping a bit more?

Sign-up for the Wellness Day 5K / Kids Fun Run. You can register online now or beginning at 7:30am on April 12th. The race begins at 8:30am and goes through Ridgeview, E. Marshall Street, through Salamander Resort, and back to the Middleburg Community Center for the finish line!

UPCOMING TOWN EVENTS

More details on all events at:
middleburgva.gov/events



- Town Council Meetings:
2nd and 4th Thurs. of each month
6:00pm - Council Chambers

- Middleburg Wellness Day:
April 12th, 10am - 2pm
Middleburg Community Center
5K Race Begins at 8:30am

- Arbor Day and Townwide Cleanup Day:
April 26th, 8am-10am
Various Locations
Also: Drug Take-Back Day
and Battery Recycling Day

- Art in the Burg:
May 10th, 11am - 6pm
South Madison Street &
West Federal Street



TOWN OF MIDDLEBURG

10 W. Marshall St., PO Box 187
Middleburg, VA 20118-0187
middleburgva.gov (540) 687-5152

MAYOR & TOWN COUNCIL

Trowbridge M. Littleton, Mayor

Chris W. Bernard, Vice Mayor

Pamela Curran
Darlene Kirk

J. Kevin Daly
Peter Leonard-Morgan

Morris "Bud" Jacobs
Cindy C. Pearson

CHECK YOUR SERVICE LINES, TOILETS, AND HOSE BIBS

After the winter months, we encourage you to keep a close eye on your water consumption and service lines. We have noted a number of recent leaks in private property water lines over the past few months. You can help reduce your water bill and conserve water by being aware of possible water leaks.

Also, one of the biggest causes of water leaks is a malfunctioning toilet. It is easy for a valve or flapper to get stuck open, in which case the water will run constantly. If not addressed quickly, this can lead to hundreds or thousands of gallons of wasted water and high utility bills.

Always pay attention to the toilet to ensure it stops filling - otherwise, you might have a bad seal.

For those with irrigation / sprinkler systems, remember to check your lines to ensure they are not leaking. And as noted in prior communications, **anyone with a yard irrigation system is required to have the backflow preventer inspected annually**. Reports must be submitted to the Town prior to restarting the irrigation system or by May 1st, whichever is sooner.

More information at www.middleburgva.gov/backflow



TOWN NOTES:

BUDGET HEARINGS AND MEETINGS:

The Town Council will hold various public hearings and meetings on the proposed FY26 Budget during March, April, and May.

In addition, members of the public may provide general public comment at any Council meeting or by calling the Town Office at 540-687-5152.

Members of the Town Council can be reached by email using the email addresses at:

middleburgva.gov/303

PUBLIC SAFETY TIP OF THE MONTH:

HOME SAFETY

Lock Doors & Windows - warmer weather means open windows and doors. Always lock them when you're not home.

Use Outdoor Lighting - motion-sensor lights help deter burglars from approaching your home.

Secure Your Garage & Shed - these areas often contain valuable tools and equipment. Always lock them when not in use.

Check Security Systems - if you have cameras or alarms, ensure they're working properly.

Contact the Middleburg Police Department if you have any concerns or suspect any unusual behavior on your property.

540-687-6633
(PD main office)

INTERESTED IN RUNNING FOR COUNCIL?

Mayoral and Councilmember elections are held in November of each odd year, and successful candidates take office on January 1st of the following year.

The term of the Mayor is for two years, and the terms of Councilmembers are for four years.

Candidates interested in running for public office must meet certain qualifications and are required to file specific documents in order to appear on the ballot.

More information and links to the Virginia Department of Elections publications are available at: middleburgva.gov/200



FISCAL YEAR 2026 PROPOSED BUDGET



The Town's Budget is its strategic plan for the year, determining what programs and activities get funded. After staff develops a proposed budget in the winter, the Town Council spends many meetings and worksessions reviewing the proposed budget. In addition, the Town Council holds Public Hearings to get input on the budget proposal.

Highlights of the Proposed FY26 Budget include:

- Revenues are projected to increase by 5.7%. This is primarily due to increases in the Meals Tax, Transient Occupancy Tax (lodging tax), and interest earnings.

- The proposed real property tax rate will be reduced to no more than 12 cents per \$100 assessed value. Average property values have increased around 6% year over year.

- Expenditures are projected to increase by 12.8%. Proposed enhancements in the budget include:

- Police Department:** The Proposed FY26 Budget proposes two additional officers in the Police Department.
- Community-Focused Events:** The Proposed FY26 Budget includes additional funding for citizen-centric events, such as Art in the Burg, Middleburg Day, Farmers Market, and the new Burns Day event.
- Streetscape and Landscape Beautification:** The Proposed Budget includes additional funding to enhance the landscape and hardscape of Middleburg, specifically around the gateway signs along Rt. 50.
- Comprehensive Plan Updates:** The Proposed FY26 Budget includes work to conduct updates to the Comprehensive Plan, which should occur every 5 years.
- Sidewalk and Infrastructure Improvements:** The Proposed FY26 Budget includes funding to continue repairs to brick sidewalks, especially around areas where tree roots have caused tripping concerns.
- The Utility Fund anticipates rate increases of 3% to keep up with costs of inflation and contractual increases. Consumption patterns in water/sewer have increased significantly, resulting in additional revenue to pay for needed infrastructure improvements, such as pumps, pipes, mixers, and other equipment.

More info on the Proposed FY26 Budget is available at www.middleburgva.gov/budget