



MIDDLEBURG TOWN COUNCIL
Regular Meeting Agenda
Thursday, November 13, 2025
Town Office, 10 W. Marshall Street
6:00 PM



I. Call meeting to order

II. Pledge of Allegiance

III. Roll Call

IV. Public Comment

V. Public Hearing and Related Action Items

V.A.

An Ordinance to vacate a portion of Independence Street right-of-way and convey it to Catawba Associates Centreville, LLC

[Ordinance - vacate and convey Independence St ROW 2025_11.pdf](#)

VI. Special Recognition by Mayor and Council

VI.A. Resolution of Appreciation - Charles T. Proffitt

[1113525 - Resolution of Appreciation - Charles Proffitt.pdf](#)

VII. Public Presentations

VIII. Staff Reports

VIII.A. October 2025

Deputy Town Manager's monthly report will be distributed on Monday

[Monthly Report - October 2025 - Town Clerk .pdf](#)

[Director of Business Development and Community Partnerships Report - November 2025.pdf](#)

[Memo TC OCT 2025 - Finance.pdf](#)

[October 2025 Monthly \(003\)Final - Police.pdf](#)

[November 2025 Town Attorney Report.pdf](#)

VIII.B. Asbury Church Project Report

[Asbury Church Project Report 11-13-25.doc.pdf](#)

VIII.C. Water Status Update - Town Manager Davis

This will be a verbal report.

- IX.** Reports of Town Committees/Council Liaisons (if applicable)
- X.** Consent Agenda
 - X.A.** Council Approval - October 23, 2025 Regular Meeting Minutes
[10-23-2025 - Regular Council Meeting Minutes.pdf](#)
- XI.** Action Items (Non Public Hearing Related)
 - XI.A.** Council Approval - Maintenance Agreement for Town Hall Security System - NGSC
[2025.11.13 - Approval of Contract for Support of Security Systems.pdf](#)
[Town of Middleburg - Full Service Agreement - \(Revised 10-30-25\).pdf](#)
- XII.** Discussion Items
 - XII.A.** Overview - Burns Night Event - Business Development & Community Partnership
Director MacIntyre
[Middleburg Burns Night Memo 11.13.2025.pdf](#)
 - XII.B.** Preliminary Schedule - Americas 250 Events in Middleburg - Business Development
& Community Partnership Director MacIntyre
[America's 250th Celebration In Middleburg - 11.13.2025.pdf](#)
 - XII.C.** Initial Review - 2025 Farmer's Market - Business Development & Community
Partnership Director MacIntyre
Back-up materials will be distributed on Monday
- XIII.** Information Items
- XIV.** Closed Session
 - XIV.A.** Personnel
[111325 - Closed Session - Personnel.pdf](#)
- XV.** Adjournment