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MIDDLEBURG TOWN COUNCIL

Regular Meeting Agenda Thursday, August 28, 2025 Town Hall Council Chambers, 10 W. Marshall Street 6:00 PM



- **I.** Call meeting to order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Public Comment
- V. Public Hearing and Related Action Items
- VI. Special Recognition by Mayor and Council
 - **VI.A.** Council Approval Resolution of Appreciation Bill Nugent 082825 Resolution of Appreciation Officer Bill Nugent.pdf

VII. Public Presentations

- VII.A. Council Approval Donation of Painting Dottie Martel Memo -Donation of Bowman Painting Dottie Martel.pdf
- VII.B. Annual Report Middleburg Strategic Finance Committee Bob Dale 2025.08.28 Strategic Finance Committee Annual Report.pdf 2025 Strategic Finance Committee Annual Reportv2.pdf MSFC Town Committee Assessment -2025.pdf MSFC Proposed Ordinance Amendment Establishing Middleburg Strategic Finance Committee 2025.pdf

VIII. Staff Reports

- VIII.A. July 2025 Utilities Report Middleburg Utility Report July 2025.pdf
- VIII.B. July 2025 Staff Reports

Monthly Report -July 2025 - Town Clerk .pdf Director of Business Development and Community Partnerships Report - August 2025.pdf

Treasurer - July 2025 Monthly Report.pdf Police - July 2025 Monthly Report Final.pdf Deputy Town Manager report 2025_08.pdf

August 2025 Town Attorney Report 4924-4606-6529 v.2.pdf

- VIII.C. Asbury Church Project Report Town Clerk North Asbury Church Project Report 08-28-25.doc.pdf
- VIII.D. Special Projects Report Town Manager Davis 2025.08.28 Project Status Update.pdf
- **IX.** Reports of Town Committees/Council Liaisons (if applicable)
- X. Consent Agenda
 - **X.A.** Council Approval July 24, 2025 Regular Meeting Minutes 07-24-2025 Regular Council Meeting Minutes.pdf
 - X.B. Council Approval Re-Adoption of Policy Pertaining to Electronic Participation in Meetings
 Memo Re-Adoption of Policy Pertaining to Electronic Participation in Meetings.pdf
 - X.C. Council Acceptance Sanitary Sewer Easement Land of Carolyn and Christopher Hersh
 memo - Acceptance of Sanitary Sewer Easement - Hersh.pdf
 - X.D. Council Approval Ordinance to Establish Middleburg Arts & Community Events Committee 2025.08.28 - Memo - Ordinance to Establish Middleburg Arts and Community Events Committee.pdf
 - X.E. Council Approval Ordinance to Rescind Ordinance Establishing the Middleburg Arts Council & Cultural and Community Events Committee

 Ordinance Rescinding Ordinances Establishing MAC and CCEC.pdf
- **XI.** Action Items (Non Public Hearing Related)
 - XI.A. Council Approval Amendments to Special Events Ordinance Town Manager Davis 2025.08.28 Special Events Ordinance Amendment.pdf
 Ordinance Amend Town Code Chapter 6 Special Events Permit Ordinance (draft 07252025) .pdf
 - XI.B. Council Approval Award of Contract for Architectural/Engineering Services Asbury Church Restoration Project Town Clerk North

 Memo Award of AE Contract Asbury Church Restoration Project.pdf
 Glave & Holmes 2025 08 19 Asbury Church Restoration_Proposal_r3

 w_Attachments.pdf
 Glave & Holmes Contract 2025 08 19 Asbury Church Agreement E-500
 2020_DRAFT.pdf
 Glave & Holmes 2025 08 19 Asbury Church Agreement E-500 2020

Exhibits_DRAFT.pdf
Glave___Holmes_Arch_Asbury_Church_Restoration_2025-02-14A.pdf
RFP - AE Design Services - Asbury Church (final) with attachments.pdf

XI.C. Council Approval - Award of Contract for Construction Management Services - Asbury Church Design & Restoration Projects - Town Clerk North Memo - Award of CM Contract - Asbury Church Restoration Project.pdf DS Fee 082125 TOM - Asbury Church CM Services.pdf Downey & Scott - CM Services Contract - Asbury Church Restoration Project.pdf Downey & Scott Proposal - RFP_for_Construction_Management_Services__2025-02-14B.pdf
RFP - CM Services - Asbury Church Restoration Project (Final) with attachments.pdf

XI.D. Council Approval - Resolution of Support for CIP Funding from Loudoun County - Town Manager Davis

2025.08.28 Resolution in Support of CIP Funding Request.pdf 2025.08.28 Resolution Requesting CIP Funding from Loudoun County - South Madison Street.pdf 2025.08.25 - Update on S. Madison Street Projects.pdf

XII. Discussion Items

- **XII.A.** Comprehensive Speed Review in Middleburg Chief Jones Speed Evaluation_Updated 8.22.pdf
- XII.B. Parking in Residential Areas Town Manager Davis 2025.08.28 Review of Parking in Residential Areas of Town.pdf
- XII.C. Town Managed Retail Signage and Vacant Storefront Program Town Manager Davis 2025.08.28 Downtown Business Signage and Vacant Storefront Window Treatments REV.pdf
- **XII.D.** Publication of Town's Legal Notices Town Clerk North 2025.08.28 Memo Legal Notice Publication Requrement.pdf
- XII.E. America 250 Mayor Littleton This will be a verbal report.
- **XIII.** Information Items
- **XIV.** Closed Session
 - XIV.A. Actual Litigation; Disposition of Town-Owned Property; Appointments to Middleburg Arts & Community Events Committee
 082825 Closed Session Actual Litigation; Disposition of Real Estate; Apts to
 MACEC.pdf